**Minutes of the Parish Council Meeting held on Wednesday 19th March 2025 at 19:00 at ABN.**

Present: Cllrs G Healy, Falkingham, Tisseyre and Smith. One member of the public was also in attendance.

The meeting was opened by the Chair and assisted by the clerk.

**PARISH COUNCIL MEETING**

OPEN FORUM

There was no public participation.

Meeting started at 19:00

2025.31 Welcome and Apologies

Cllr C Healy had given his apologies prior to the meeting. Cllr Sharland had notified members that she may be unable to attend the meeting. Ward Cllrs West and Hammond had also given their apologies.

2025.32 Resignation of Chair

Cllr G Healy notified the PC of her resignation as Chair. The clerk thanked Cllr G Healy for all her hard work and commitment to the role.

2025.33 Appointment of New Chair

In lieu of a Chair, the clerk asked Cllrs for nominations for a new Chair. Cllr Tisseyre volunteered to take on the role. Cllr G Healy proposed to accept Cllr Tisseyre as Chair, Cllr Smith seconded this, and all were in agreement. Cllr Tisseyre signed the declaration form and the clerk counter-signed this. Cllr Tisseyre took over chairing the meeting at this point, and thanked Cllr G Healy for her time as Chair.

2025.34 Co-option of Councillor

**19:06 Cllr Sharland joined the meeting**

Maud Morrish had expressed an interest in becoming a Parish Councillor and gave a summary of why she wanted to join. A vote was held, and Cllr Tisseyre proposed to co-opt, Cllr G Healy seconded this and all agreed. Cllr Morrish accepted the role and signed the declaration of acceptance form which was counter-signed by the clerk.

2025.35 Declaration of Pecuniary and Non-Pecuniary Interest

None.

2025.36 Minutes from Previous Meeting

It was agreed that these were a true and accurate record and signed by Cllr Tisseyre.

2025.37 Matters Arising

Flags and bunting for VE and VJ Day

Cllr G Healy has looked at Union Jack décor for the phone box. A discussion was held, and it was suggested that the village choir might perform at the beacon lighting. Cllr Falkingham will ask a resident for a bale of hay for the beacon and speak to the pub to see if they want to participate. A social meeting is arranged for Friday 28th to discuss this further.

2025.38 Accounts – to include any receipts outstanding

The clerk had circulated to Cllrs prior to the meeting, the bank reconciliation, statements and schedule of payments. Invoices were produced for the following:

Samantha O'Connor - WFH allowance (February)

HMRC - Clerk PAYE (February)

Samantha O'Connor - Clerk salary (February)

ERYC - £945 (Grass cutting)

Cllrs Tisseyre and Falkingham signed the invoices and schedule of payments.

The bank statement and accounts spreadsheet were signed by Cllr G Healy.

2025.39 Ward Cllr Report

Ward Cllr West provided an update via email prior to the meeting, as follows:

He has spoken to the transport team, who thought that the PCs request to remove the old shelter and carry out repairs to the new one on the Green, should be within the remit of the funding currently available.

He has forwarded the clerks correspondence regarding the grass cutting, and the confusing pricing/billing and is yet to have any formal reply.

He has chased up the parking on Manor Garth, the initial feedback was that it may be a civil matter but is yet to have confirmation of that.

2025.40 Grass Cutting Contract Review

The clerk is still waiting for an update regarding the new cost and number of cuts. ACTION: Agenda for next meeting.

2025.41 Parish Bus Shelter Replacement Programme

Cllr Tisseyre asked the clerk to re-send the original email. The clerk noted that the form attached wouldn’t be fit for the remit of what the PC are asking for, but that the contact details are listed in the covering letter. ACTION: Cllr Tisseyre to produce a report on what work the PC requires on the old bus stop and the pond shelter, and send to ERYC by the deadline of the 31st of March.

2025.42 PC Website Changes

Cllr Smith had reviewed the PCs website and had informed the clerk of amendments that needed to be made. The clerk has since removed out-of-date information and unnecessary pages.

2025.43 Village Action Day

It was agreed that this should be discussed at the social meeting. ACTION: Clerk to get an update from Cllrs at the next PC meeting.

2025.44 VE and VJ Day

It was agreed that this would be discussed and finalised in the social meeting. ACTION: Cllrs to give an update at the next meeting.

2025.45 Correspondence

The clerk received an email regarding the Ultra Trails event that will be passing through the village on the 19th of April from 08:00 to 20:00. Cllr G Healy will publish this on the PC Fb page.

Cllr Smith reported trees down Thixendale Road that have Ash die-back. He also asked what was being done about the Church tree that is posing a danger to visitors. The clerk advised that the Church have been notified on more than occasion about the tree but that either the PC or ERYC can enforce any action as it’s on private land, and not overhanging the highway. ACTION: Clerk to report the trees to ERYC. ACTION: Clerk to draft a letter to the Vicar about the tree in the graveyard.

2025.46 Date of Next Meeting

The clerk had asked Cllrs to consider an August recess moving forward, ahead of producing the meeting schedule. Cllr G Healy proposed to accept this, Cllr Falkingham seconded this, and all agreed that they were happy not to have a meeting in August. The next meeting will be held at 7pm on 16th April 2025, at ABN.

There being no further business, the meeting closed at 19:56 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_