**Minutes of the Annual Parish Meeting followed by the Parish Council held on Wednesday 24th April 2024 at 19:00 at ABN.**

Present: Cllrs Healy, Falkingham, Hynes and Tisseyre.

The meeting was chaired by Cllr Healy and assisted by the clerk.

**ANNUAL PARISH MEETING**

2024.36 Signing of the minutes of the last Annual Parish Meeting

These were agreed to be a true and accurate record and signed by Cllr Healy.

2024.37 Chairs report

***Parish Council***

*Tom Hemesley stepped down this year as Chair of Fridaythorpe Parish Council and was replaced by Gill Healy. We would like to formally thank Tom for his time and valuable input as Chair and are pleased that Tom continues to contribute as a Parish Councillor, his experience and local knowledge are very much valued.*

*We would also like to formally thank Mathew Wormald for his time and valued contribution as a Parish Councillor, his decision to step down this year leaves an opportunity for a new member to join the council.*

*We would like to formally welcome Stephen Tisseyre following his co-option as a Fridaythorpe Parish Councillor this year.*

*We would like to thank all Parish Councillors for their time and input to the Parish Council, including the Parish Clerk who has provided valuable advice and support throughout the year.*

***Ward Councillors***

*Throughout the year we have been actively supported by our ward councillors and would like to recognise their attendance at our meetings and their active responses to queries we raised with them.*

***Community Support***

*The Kings coronation bench – this was installed by the village pond following grant funding received for the Coronation and provides a peaceful seating area.*

*Installation of duck signage – we continue to monitor the traffic around the pond to make sure that our wildlife is protected as much as possible.*

*The PC reviewed all planning applications throughout the year and in particular a planning application for glamping pods on Huggate Lane was refused. This followed the request by the PC to take the application to the planning committee. PC comments and a strong village spokesperson were instrumental in the decision being overturned.*

*The PC had a successful 2023/24 audit and thanks to the Parish Clerk for her contribution to this.*

*The PC now have regular updates on the Fb page and all feedback and comments are very much welcomed.*

*The telephone box has been repainted and in the coming year will include signage and local leaflets.*

*The disused bus shelter has now been painted in a ‘go away green’ making it slightly more pleasing on the eye.*

*Planters have been installed at two of the Fridaythorpe signs to the village, new flowers will be planted twice a year.*

*Festive Fridaythorpe was once again a success, and thanks to ABN for supporting financially for the presents for the children. Thank you to all who helped make this event happen and to those who attended.*

***Looking forward***

*We very much look forward to the coming year as a parish council and would like to actively invite members of the community to contribute in-person or in writing, as we very much value feedback, support and new ideas.*

2024.38 The Chair invites parishioners to ask questions

No parishioners were in attendance.

**PARISH COUNCIL MEETING**

OPEN FORUM

Nothing was discussed here.

Meeting started at 19:07

2024.39 Welcome and Apologies

Cllr Hemesley and Ward Cllr Carey had sent their apologies prior to the meeting.

2024.40 Declarations of Pecuniary and Non-Pecuniary Interest

None.

2024.41 Minutes from Previous Meeting

It was agreed that these were a true and accurate record and signed by Cllr Healy.

2024.42 Ward Cllr Report

No Ward Cllr present.

2024.43 Matters Arising

**Loose steps at each end of footpath, adjacent to village green**

Cllr Hynes confirmed that he had checked the deeds with a resident, and this is not their responsibility. Essentially this is no mans land. ACTION: Clerk to email Ward Cllr Hammond and ask what the next steps are.

**Repair village green sign**

Cllr Hynes confirmed that had been done.

**Investigate moving the duck warning sign**

The clerk reported that this would need XL ladders to do so. It was agreed that this should be raised on the next walkabout.

2024.44 Accounts

The clerk had circulated to Cllrs prior to the meeting, the bank statements, bank reconciliation and the following schedule of payments.

Samantha O’Connor - £24 (work from home allowance for March)

Samantha O’Connor – (clerk salary for March)

ERNLLCA - £319.80 (membership renewal)

Cllrs Falkingham and Hynes signed the invoices and schedule of payments.

The bank statements and accounts spreadsheets were signed by Cllr Falkingham.

2024.45 Asset Register Review

Each item was reviewed, and the following items were removed from the list:

* Notice board on village green, purchased in 2009
* Picnic bench on village green, purchased in 2012
* Notice board opposite garage, purchased 2016
* Santa suit, purchased ‘unknown’
* Plant exchange stand, not adopted by PC

ACTION: Clerk to check with Cllr Hemesley whether he stills has the projector and if he knows the status of the tractor snow shovel

2024.46 AGAR Signing of Form 2 Certificate of Exemption

The clerk had prepared the form prior to the meeting. Cllr Healy reviewed and countersigned it. ACTION: Clerk to send this to PKF Littlejohn.

2024.47 AGAR Section 1 Approval of Annual Governance Statement 2023/24

The clerk read out the governance statements to the PC. The clerk had agreed with all statements prior to the meeting and all Cllrs agreed that this was correct. Cllr Healy counter signed the form. ACTION: Clerk to put the complete audit pack together and send to the internal auditor.

2024.48 AGAR Section 2 Approval of Accounting Statements 2023/24

The clerk had prepared the account statements prior to the meeting. All Cllrs reviewed the form and agreed that this form should be counter signed by Cllr Healy.

2024.49 Planning Applications

23/03764/PLF Conversion and alterations of existing store building to form holiday let. Location: Edmonds Farm, Back Street, Fridaythorpe, YO25 9RT. The decision by ERYC to reject the application was read out.

23/03931/PLF Installation of 1st floor window to side elevation (retrospective). Location: Chapel House, Main Street, Fridaythorpe, YO25 9RS. The decision by ERYC to approve the application was read out.

2024.50 Huggate Lane – Change of Use Response

Ward Cllr Hammond had sent an email explaining that the application is now number 99 on the priority list. Cllr Hynes noted that only approximately three application are completed per year. Cllr Hynes noted that the lane would remain at its status of a Green Lane for the considerable future.

2024.51 New Thixendale to Pocklington Bus Route

Cllr Hynes informed all members of the new bus service. ACTION: Clerk to print off timetable for the bus shelter and send the link to Cllr Healy for Fb.

2024.52 Community Issues

The clerk had received a complaint about dogs running through the churchyard without leads. This has been forwarded to the Church for them to resolve. Cllr Healy noted that the Church would be ordering some more signs for the entrances. The PC would like to remind residents that dogs must be kept on a lead through the churchyard.

2024.53 Correspondence

None.

2024.54 Date of Next Meeting

15th May 7pm at ABN for the Annual Parish Council Meeting.

There being no further business, the meeting closed at 19:43 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_