



FRIDAYTHORPE PARISH COUNCIL



The highest Village on the Yorkshire Wolds

Minutes of the Special Meeting of Fridaythorpe Parish Council Monday 8th September 2014, 6pm St Mary's Church Fridaythorpe

Present: Alison Spencer (AS) (Chair), James McGregor (JM), James Strachen (JS),
Michael Smith (MS) (part)
In Attendance: Laura Waites (LW)(Clerk)

Item	Detail	Action
1409.01a	<u>Apologies</u> Apologies were received from Brendan O'Donnell, consented	
1409.02a	<u>Declarations of interest</u> AS reminded Parish Councillors of the need for confidentiality and to declare any interests, pecuniary or non-pecuniary; none raised .	
1409.03a	<u>Events Committee</u> It was agreed that an events committee be established to be responsible for any parish events during the year to include volunteers for specific working groups. The committee will hold meetings as required for purpose of arranging parish events and be responsible for publicising any events, identifying sources of funding and donations for events and making relevant payments from these funds.	
1409.04a	<u>Payments</u> JM reported on the following payments requiring PC approval: £240 donation to the Events Committee for the family fun day which was held on 31 August 2014; agreed £106.93 for installation of the defibrillator at Seaways; agreed	
1409.05a	<u>Petty Cash</u> JM outlined the process to be used for petty cash and requested approval of a petty cash float of £100; agreed JM reported on the following payments to be made from petty cash requiring PC approval: £10 laminating of map – BOD to submit invoice; agreed £23.07 and £4.80 for purchase of megaphone and batteries; agreed The petty cash statement was signed by the Chair.	

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1409.06a	<p><u>Any other business</u></p> <ol style="list-style-type: none"> 1. AGM presentation -AS asked for comments on the draft presentation for the AGM to be held this evening and made amendments as required. 2. Audit. LW confirmed that the additional information on the audit return which JM had provided had been returned to the auditors and no further questions had been received. 3. Budget - There was a discussion about the budget and priorities for further spend for the year. The following priorities were agreed: Christmas event – to be arranged by the events committee including identifying donations and sponsorship; PC agreed to make a donation. AS reported that a number of residents would be happy to get involved in the work of the events committee and the next newsletter will ask for expressions of interest. 4. Casual vacancy - LW reported that a copy of JB's resignation in writing had been requested for the record. 5. PC discussed the need for a rota to ensure that children were supervised at future events if using play equipment such as bouncy castle – to be referred to the events committee 6. JM gave a reminder to PC of the need to include VAT on any invoices as the PC is able to re-claim any VAT paid out. 	
1409.07a	<p><u>Date of next meeting</u></p> <p>It was agreed that the next Parish Meeting is to take place on 3rd November 2014 at 7pm at the offices of ABN</p>	
1409.08a	<p><u>Close</u></p> <p>The Chair closed the meeting at 6.45pm</p>	