



FRIDAYTHORPE PARISH COUNCIL



The highest Village on the Yorkshire Wolds

Minutes of the Meeting of Fridaythorpe Parish Council Monday 10th November 2014, 7pm ABN Offices, Fridaythorpe

Present: Alison Spencer (AS) (Chair), James McGregor (JM), James Strachen (JS), Michael Smith (MS), Brendan O'Donnell (BOD)
In Attendance: Graham Gregson (GG) (Operations Manager, ABN);
Laura Waites (LW)(Clerk)

| Item | Detail | Action |
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| 1411.01 | <p><u>ABN presentation</u></p> <p>AS thanked GG for the use of the ABN office for the meeting and made introductions. GG gave a presentation regarding operations at ABN and circulated a copy of the annual report for information. The site has seen recent investment and improvement including new office building, workshop upgrade, mill cladding, fast acting goods doors, site hygiene and standards and better transport compliance. The site operates 24/6 (Mon-Sat).</p> <p>GG responded to questions from Councillors, as follows:</p> <p>Q. How many lorries operate out of Fridaythorpe? A. Six</p> <p>Q. Does the building have good internet connections? A. Yes through wireless connection on building</p> <p>Q. Does ABN employ local people? A. Yes 1 from Fridaythorpe, others from Driffield, Bridlington and surrounding villages.</p> <p>Q. Does the site have any security issues? A. Have a security audit each year as the factory is in a fairly remote location. CCTV system on site and gated security. No issues.</p> <p>Q. Would GG be available to do a similar presentation at the next Annual Parish Meeting as it had been informative and useful to know more about a key local business. A. Yes</p> | |

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| 1411.02 | <p><u>Community use of land at ABN</u> GG showed a photograph of the price of land on the ABN site to be considered for community use, which is adjacent to the car park. AS reported that originally the Parish Council had been considering a community orchard. However at the APM there had not been much interest in this idea. Another proposal was for part of the land to be given over to allotments with a small play area. This would be subject to further consultation with residents. GG confirmed that ABN would be happy to support this proposal. The play area would need to be at the far end and have a safety barrier.</p> <p>There was a discussion regarding the condition of the land and preparation required to get it ready for allotments. GG confirmed a survey has been done on the land and this can be shared with the Parish Council. GG also confirmed that the gate would be replaced</p> <p>It was agreed that</p> <ol style="list-style-type: none"> a) Residents would be consulted about the proposal in the next newsletter. b) The Parish Council will arrange to discuss next steps with GG once the level of demand is known. c) The Parish Council is to research allotment costs to identify appropriate charges. <p>AS thanked GG for the presentation, the use of the room and the donation to the Festive Fridaythorpe this year. GG confirmed that he is happy to make the ABN offices available for future meetings. GG also confirmed that ABN would make a donation to this year's Festive Fridaythorpe event.</p> <p>GG left the meeting at this point. LW to send a letter of thanks to GG.</p> | <p>JS</p> <p>GG</p> <p>LW</p> |
| 1411.03 | <p><u>Apologies</u> There were no apologies received. A written resignation still needed from JB; LW and AS to follow up.</p> | LW/AS |
| 1411.04 a | <p><u>Declarations of interest</u> AS reminded Parish Councillors of the need for confidentiality and to declare any interests, pecuniary or non-pecuniary. AS tendered her resignation from the Parish Council to come into effect after the meeting.</p> | |



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| 1411.05 | <p><u>Open Forum</u> There were no residents in attendance. AS reported that there had been a request from Wetwang Parish Council to record the number of people catching the national express coach in Fridaythorpe to see where demand is greatest. The PC noted that they would not wish to see the Fridaythorpe stop moved.</p> <p>It was agreed that</p> <ul style="list-style-type: none">a) National Express be contacted to see if they had any information regarding passenger numbers. | JS |
| 1411.06 | <p><u>Minutes of last meeting</u></p> <p>It was agreed that:</p> <ul style="list-style-type: none">a) The minutes of the Parish Council held on 7th July, 6th August and 8th September 2014 were a true record. Proposed by AS; seconded by MS; all agreed. | |

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| 1411.07 | <p><u>Matters arising from the minutes</u></p> <ol style="list-style-type: none"> 1. Community orchard - discussed at item 1411.02. The PC will need to consider the legal aspects of land ownership and allotment regulations and the responsibility of the PC. There is a legal requirement for a Pc to provide land for allotments if there is demand for at least six. Maintenance, charges and use of allotment bylaws also need to be reviewed. LW to contact Wetwang PC and ERYC for details and indicative costs. 2. Community garden -GS to be thanked for her work on the garden and if a receipt for cost of plants is submitted the PC will reimburse. Edging or stepping stones to be considered to lessen impact of the 'path' being made through the garden by people taking a short cut. AS has made arrangements for flag pole to be made ready. 3. New residents pack - to be reviewed at a later date. Could include things like Yor switch details. 4. Social Media Policy - to be published on PC website. BOD reported that the facebook site now has 27 likes. Facebook is used to advise of meeting dates. 5. Streetscene walkabout - LW reported on the taskforce update received from ERYC. Most tasks have been actioned or are due to be actioned. LW is to thank the team for doing the task force works and ask if the actions still outstanding/outside the task force remit can be followed up. Other matters to be brought to the attention of the Streetscene team are: a blocked drain in Huggate Lane area causing flooding on pavement; jet washing of pavements opposite the garage is causing damage to tarmac. 6. Phone box - BOD to contact phone company to see what is involved in maintenance and preparation prior to adoption. 7. Maps - AS thanked BOD for arranging the lamination of the maps. The PC would like to install noticeboards of a similar style to those in villages on the 'race'. LW to contact parish clerks to get details and AS to feedback to Pocklington Ramblers on plans. 8. Code of conduct - LW reported on training event on code of conduct and will circulate a draft model code for consideration. 9. Clerks T&Cs - to be finalised and signed off 10. Shelter - write to GS regarding condition of shelter, damp and health and safety concerns | <p>LW</p> <p>JM</p> <p>BOD</p> <p>LW</p> <p>BOD</p> <p>LW</p> <p>LW</p> <p>LW</p> |
| 1411.08 | <p><u>Review of APM</u></p> <p>The meeting went well however was poorly attended. The PC is to consider items for next year and to increase attendance.</p> | |



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| 1411.09 | <u>First aid training grant</u> LW to respond to ERYC that a grant extension is not required as there is no further interest in training | LW |
| 1411.10 | <u>Festive Fridaythorpe</u> It was agreed that <ul style="list-style-type: none">a) the event take place on 17 December 2014b) AS to lead an Events Committee group consisting of AS, BOD, Sue, Jo in making arrangementsc) Events to request a donation from the PC of £150 for the event. Arrangements to include:<ul style="list-style-type: none">- Similar format to last year's event- Music - BOD to liaise with Sarah to download carols with voices and words for all to join in- Refreshments - mulled wine, soft drink option and mince pies- Santa - MS to do- Press coverage - AS to arrange- Promotions - BOD to arrange- Christmas tree and dressing - needs to be secure as problem with wind last year | AS |
| 1411.11 | <u>Correspondence</u> LW reported on several items of correspondence for the PC to note. | |
| 1411.12 | <u>Planning Applications</u> No new applications received | |

Fridaythorpe Parish Council

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| 1411.13 | <p><u>Budget and Payments</u> JM circulated the PC budget for 2014/15 and gave an update on position with income, allocations and actual spend. The PC was in a good position due to the amount of grant funding received and prudent spending. The PC proposed a number of adjustments to the budget and considered a number of payments to be made. It was agreed that</p> <ul style="list-style-type: none"> a) The adjustments be made and an updated budget be approved at the next meeting b) Grass cutting payment of £555 to be made c) Invoice required for BBQ payment | <p>JM JM LW</p> |
| 1411.14 | <p><u>Any other business</u> LW to arrange response to AS resignation and to get records. Also to arrange for contact for planning applications to be changed.</p> | <p>LW</p> |
| 1411.15 | <p><u>Date of next meeting</u> It was agreed that</p> <ul style="list-style-type: none"> a) the next Parish Meeting is to take place on 8th December 2014 b) meetings to be held bi monthly from next year | |
| 1411.16 | <p><u>Close</u> The Chair closed the meeting</p> | |