



FRIDAYTHORPE PARISH COUNCIL



The highest Village on the Yorkshire Wolds

Minutes of the Ordinary Meeting of Fridaythorpe Parish Council Tuesday 13th May 2014, 7pm St Mary's Church Fridaythorpe

Present: Alison Spencer (Chair), Brendan O'Donnell, James McGregor
In Attendance: Laura Waites (Clerk)

Item	Detail	Action
1405.01	<u>Apologies</u> Apologies were received from Michael Smith, Joanne Barley; consented	
1405.02	<u>Declarations of interest</u> AS reminded Parish Councillors of the need for confidentiality and to declare any interests, pecuniary or non-pecuniary; none raised .	
1405.03	<u>Open Forum</u> No residents attended the open forum. AS has sent an email to a resident in response to queries on the questionnaire about the process to raise matters with the parish council. A copy of the email is to be forwarded to LW for the file. It was agreed that as well as being covered in the newsletter, the website details be reviewed to ensure that the process is clear.	AS/LW LW
1405.04	<u>Minutes of the last meeting</u> It was agreed that: The minutes of the last meeting of the Parish Council held on 7 April 2014 were a true record. Proposed by AS; seconded by JM with one amendment - event date of picnic/walk to read 20	

1405.05	<p><u>Matters arising from the minutes</u> Matters arising from the minutes of the last meeting were considered:</p> <p>1. <u>Parish Clerk T&C (1404.04)</u> LW circulated draft terms and conditions. It was agreed that a copy be emailed to all Councillors for comments</p> <p>2. <u>Process for raising matters with the Parish Council (1404.03)</u> Discussed briefly in item 1405.03. It was agreed that a process be drafted for publication on the website and on notices.</p> <p>3. <u>Flagpole (1404.06.1)</u> AS reported on progress with arrangements and how she is ensuring best quality within budget. The East Yorkshire flag will be flown the majority of the time and the National Flag for relevant national events. Noted.</p> <p>4. <u>Village picnic and Sponsored walk (1404.06.2)</u> The minutes of April 2014 to be amended to show date as 20 July. Interest in the event was discussed and how to promote it. The tasks allocated at the last meeting were reviewed: AS had contacted local ramblers associations regarding raising awareness about the event, there is no interest in sponsorship. BOD had made enquiries about an outside bar and is to continue. BOD also to organise a route for runners. JB to organise a short walk for children and families AS to contact Seaways about customer participation and donations MS to organise the flat cap throwing event AS is to arrange parking, access routes and check points There was a discussion about event logistics. Walks/runs are to be completed before the picnic which will start at 1pm. It was agreed that: A programme be produced for the event including all walks, arrangements and times with food and drink to be served from 1pm. Flags to sign post routes to be arranged. Alternative date of 31</p> <p>5. <u>Pocklington Ramblers Donation of map and walks (1404.06.3)</u> It was agreed that BOD make arrangements for the lamination of the maps. Quotes for a carpenter to make the frame in a similar style to the notice board are to be sought.</p> <p>6. <u>Newsletter (1404.06.4)</u> It was agreed that the walk and picnic be promoted in the newsletter. A regular editor and contributing authors are still required, and all are to consider best approach.</p> <p>7. <u>Dog fouling (1404.06.5)</u> It was agreed that JB to provide an update at the next meeting. AS to get a price for work to be done to tidy up border.</p> <p>8. <u>Purchase screen and projector (1404.06.6)</u> BOD gave a demonstration of the new screen at the meeting. It was agreed that the availability of the screen and projector for hire be advertised in the newsletter. BOD is to produce instructions.</p> <p>9. <u>ERYC grant (1404.06.7)</u> AS reported that there are 14 people wishing to attend a first aid course and a second defib training course. Training for each is to be held on 2 dates. The grant covers two dates for first aid training and the second defib training will need to be funded from the parish</p>	<p>LW</p> <p>LW</p> <p>BOD</p> <p>JB</p> <p>AS</p> <p>MS</p> <p>AS</p> <p>AS</p> <p>ALL</p> <p>BOD</p> <p>JM</p> <p>AS</p> <p>ALL</p> <p>JB</p> <p>AS</p> <p>AS</p> <p>BOD</p>
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1404.06	<p><u>Planning Applications</u> There were no planning applications. JM reported that there is a notice of tree trimming to be done in Manor Garth. Noted.</p>	
1405.07	<p><u>Precept</u> JM reported that the precept remittance for £4482.88 had been received for financial year 2014/15. Noted.</p>	
1405.08	<p><u>Payments</u> JM gave an update on payments to be made from the budget following submission of invoices and receipts for: 1 Grass cutting £185 2 Electricity for defibrillator- JM to check annual amount to be paid 3. Screen and projector -£159.99 and £72.88. It was agreed that the above payments be made.</p>	JM
1405.09	<p><u>Policies</u> A Health & Safety Policy for Fridaythorpe was discussed. It was agreed that the Health & Safety Policy of ERYC be adopted. Proposed by JM and seconded by BOD. There was a discussion about policies and procedures. It was agreed that: A list of all Parish Council policies to be produced Processes in for retention of minutes and other key documents be reviewed and a retention schedule produced. Attendance protocol to be checked and agreed at next meeting</p>	LW
1405.10	<p><u>Correspondence</u> Two items were discussed and it was agreed that: 1. Buying bulk oil – the details be published in the newsletter 2. Cottam Wind Farm Proposal – the email is to be circulated for comments</p>	AS LW
1405.11	<p><u>Any other business</u> 1. Community hall – the issue of the need for a village or community hall was raised. It was agreed that LW liaise with AS to research available grant funding and development of a business case. 2. Parking in Wolds View – AS to contact ERYC about parking and creating of additional bay</p>	LW/AS AS

Fridaythorpe Parish Council

1405.12	<u>Date of next meeting</u> Monday 9th June 7pm	ALL
1405.13	<u>Close</u> The Chair closed the meeting at 8.35pm	