



**Minutes of the Ordinary Meeting of Fridaythorpe Parish Council
Monday 6th January 2014
St Mary's Church, Fridaythorpe,**

The public and the press are welcome and encouraged to attend and observe all meetings of the Fridaythorpe Parish Council.		
Date of Publication	8 th January 2014	No. of Councillors required for a quorum
		3
Those present:	Cllr Alison Spencer (AS) (Chair); Cllr James Strachanr (JS), Cllr Michael Smith (MS), Cllr Joanne Barley (JB) Ward Cllr Andy Burton	
Minutes Taken by :	Cllr Alison Spencer (AS) (Chair)	
Members of the public :	None	
Meeting opened by Chair at 7.00 by :	Cllr A Spencer (Chair)	

Ref	Subject	Action
1401.01	Receive and approve Apologies for Absence. Apologies received from James McGregor, Brendan O'Donnell and Dave Cusson	
1401.02	Open Forum.	
1401.01.01	A request has been received from Driffild School for a donation to fund the 'Out of Hours Bus'. It was agreed that a donation of £50 should be sent. Proposed : Cllr Strachan Seconded : Cllr Smith	
1401.03	Approve previous meetings minutes. Minutes of the meeting 2 nd December 2013 were agreed and signed by the Chair Proposed : Cllr Smith Seconded : Cllr Strachan	
1401.04	Matters Arising from Previous Minutes	
	Purchase screen and projector (1311.02.01) The Chairman reported that Cllr O'Donnell had advised, prior to the meeting, that these purchases have yet to be made.	BO'D
	Joint meeting with Fridaythorpe Parish Church Council (1312.02.02) This will take place on Wednesday 29 th January. AS, JM and MS to attend. Cllrs Spencer, McGregor and Smith will attend.	AS JM MS
	Community Asset (1312.02.03) After researching the matter it was established that if the Pub is granted 'asset of community value' status by ERYC in accordance with the Government Localism Act it would trigger a moratorium on a potential sale for up to six months. This would allow the community time to get together a suitable bid for the Pub. It was decided that it was beyond the Parish Council remit to organise such a scheme.	

Item complete

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Planting around the Village Shelter (1312.02.04)

Many thanks to Howard and Hannah for pruning and weeding the planted area.
Item complete

Parish Clerk (1312.04)

1 To resolve that this council exercises its powers under the Local Government Act 1972, section 112(5), to create the following positions without remuneration: Responsible Financial Officer; Minutes and Correspondence Officer; Statutory Compliance Officer; and Meeting Summons Officer with each officer to hold the position until the next annual meeting.

Deferred to next meeting pending interview of a potential remunerated Parish Clerk

Proposed : Cllr Spencer Seconded : Cllr Strachan
Item complete

2 To resolve which members should be appointed to the posts without remuneration created by council.

Responsible Financial Officer : James McGregor
Minutes Officer : Alison Spencer
Meeting Summons Officer : Dave Cusson
Correspondence Officer : Michael Smith
Statutory Compliance Officer : James Strachan

Proposed : Cllr Spencer Seconded : Cllr Barley
NB : Those absent had agreed to their nominations prior to this meeting
Item complete

3. To subscribe to East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) in order to keep appraised of issues pertaining to the undertaking of Parish Clerk Duties.

The Parish Council have taken out membership of ERNLLCA
Item Complete

Shovels for Grit Bins (1312.05)

6 shovels for the salt bins have been ordered from Ken Falkingham.

AS

Equality Policy (1312.06)

a) Policy has been incorporated in Standing Orders
Item Complete

b) Policy has yet to be located on Parish Website

JM

c) Notification of the adoption of this Policy has been confirmed to Brad Webster
Item Complete

Parish Council Budget 2014/2015 (1312.07)

a) Approval of Precept Application 2014/2015

It was agreed that the Precept should not be increased (or decreased) and an application for £4,500 was agreed

Proposed : Cllr Strachan Seconded : Cllr Spencer

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The proforma was completed in the meeting and countersigned by Ward Cllr Burton as the Parish Council does not, currently, operate with a Parish Clerk.
Item complete

b) Approval of Budget 2014/2015
Discussion on the Budget took place. The Budget will be agreed at the next meeting. **ALL**

Defibrillator (1310.06.01)

a) 2nd unit acquisition
East Riding Ambulance Service are offering to donate a defibrillator unit to the village. A request for one has been applied for. Awaiting decision **AS**

b) 2nd training session
It is important to hold the second training session. All Cllr's requested to identify further people seeking training. **ALL**

Road Safety (1310.06.03)

Road ponding in Back Street
Salt piles have been placed on the grass adjacent to both ends of the flooding. The Parish Council are requesting that residents keep the pile topped up, although ERYC may add to the pile when restocking salt bins.
Item Complete

New path adjacent to shelter (1310.06.05)

The new path was constructed satisfactorily prior to Christmas. Thanks to Cllr Barley for organising.
Item complete

Emergency Plan 2013/2014 (1310.07)

a) Village emergency communication
ERYC encourage a cascading system of communication for Emergencies. It was agreed that Fridaythorpe lent itself to this system and that the Village Questionnaire should introduce this concept and would request backup members. It was agreed that the following breakdown would be manageable.

Manor Garth	-	Cllr Cusson
Wolds View	-	Cllr Strachan
Mere Grange	-	Cllr O'Donnell
Main Street and below Manor Garth	-	Cllr McGregor
Huggate Lane and above Manor Garth	-	Cllr Barley
Back Street	-	Cllr Spencer

(and houses adjacent the pond)
Church Lane and outlying areas - Cllr Smith
It was agreed that the Village Questionnaires should be distributed by the associated Councillor when ready to distribute

Community Herb Garden (1310.10 b) **AS**
ERYC Streetscene will be contacted when severe weather matters have abated

New Residents Welcome Pack (1310.10.1) **ALL**
Councillors were requested to submit their information to Cllr Spencer by mid February so that it can be assembled and circulated to Councillors for discussion at the March meeting

Festive Fridaythorpe 2013 (1310.11)

The Chairman congratulated members of the Parish Council for organising a very

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successful event. Of particular note was the way in which individual strengths enabled a fully encompassing event to be held. It is anticipated that a similar event will be held next year.

Item complete

Unsubscribe some sites on parishclerk site (1310.13.01)

Thanks to Cllrs McGregor and Strachan for filing and unsubscribing many emails on the parish clerk system

Ongoing

Social media presence for the council – Report (1310.14)

Due to the absence of Cllr O'Donnell this item is held over to the next meeting

BO'D

ABN and Village Community Orchard (1312.11)

Cllrs will undertake further enquires as to the most effective use of the land

ALL

1401.05 Pond

The Local Grant Fund Application for the additional planting to the pond has been successful and the sum of £1250 (less previous grant underspends of £59.83).

The works are due to be carried out on 17th and 18th February (weather permitting). A poster requesting assistance was approved and will be posted on the Notice Boards, Village Shelter and websites.

1401.06 Planning Application

a) Ref : 13/03892/PLF - To consider the Planning Application for the recladding, alteration and extension to ABN offices. No Objection

b) Ref : 13/03610/PLF - Conversion of existing barns behind the Old Farm into 2 residences. No Objection

1401.07 High Speed Broadband

Many residents have advised that the speed of Broadband in many parts of the village is unacceptably slow. Cllr Strachan will investigate the potential for improvement

JS

1401.08 Payments.

Paid To	For	Amount
J McGregor	Flowers to T. Milner for work on Santa Sleigh	35.98
Miss J Barley	Santa suit and presents	20.00
Mr M Smith	Santa beard and Wig	13.99
Mr M Barker	Path adjacent to bus shelter	985.00
Driffield School	Late transport from school	50.00
Fridaythorpe Church	Use of church for festive event and donation from organist	45.00

1401.09 Documents Received by the Council.

Refer to Appendix 2.

1401.10 Date of next meeting

Monday 3rd February 2014

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1401.11 Chairman to close meeting.

The Chairman closed the meeting closed at 20.30

Signed :

Date :

APPENDIX 1 Numbering system

The numbering system used in the minutes is two digit year, month and the Agenda item number(s)

APPENDIX 2

Correspondence

Date Received

From

Description

Mode

Undated

VG Energy
Driffield School

Grants for renewable energy project
Request for donation to late bus

Post
Post

This correspondence is in addition to the usual documents and emails from ERYC and others containing information potentially of interest to Parish Councils.

APPENDIX 3

Items long-term pending

- a) Review and renew non-renumeration posts (Annual General Meeting)
- b) Road Safety – Traffic Survey (Summer)
- c) Pond - Conservation Volunteer planting (February)
- d) Replacement of slurry pavement surface on Back Street (maybe April 2015)
- e) Planting below Fridaythorpe entrance signs (Spring)
- f) Drainage from road into pond on Back Street to avoid flooding (2014)
- g) ABN Orchard
- h) Village Questionnaire
- i) Play Area

Alison Spencer, Chairman Fridaythorpe Parish Council

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