



FRIDAYTHORPE PARISH COUNCIL



The highest Village on the Yorkshire Wolds

Minutes of the Ordinary Meeting of Fridaythorpe Parish Council Wednesday 6th August 2014, 7pm St Mary's Church Fridaythorpe

Present: Alison Spencer (AS) (Chair), James McGregor (JM), Michael Smith (MS)
In Attendance: Laura Waites (LW)(Clerk)

Item	Detail	Action
1408.01	<p><u>Apologies</u> Apologies were received from Brendan O'Donnell, James Strachan (JS), Andy Burton; consented</p> <p>AS reported that a verbal resignation from the Parish Council had been received from Joanne Barley (JB). LW is to contact JB and ask for confirmation in writing for the record. It was agreed that the casual vacancy would be discussed at the next meeting once formal confirmation received</p>	LW
1408.02	<p><u>Declarations of interest</u> AS reminded Parish Councillors of the need for confidentiality and to declare any interests, pecuniary or non-pecuniary; none raised.</p>	
1408.03	<p><u>Open Forum</u> No residents attended the open forum. AS reported that she had received feedback from residents in Wold View about frequency of grass cutting and will liaise with the Council regarding the latest grass cutting schedule.</p>	AS

1408.04	<p><u>Family Fun Event</u> Planning for the event was discussed in detail and the following actions noted or agreed:</p> <ul style="list-style-type: none"> - Publicity – AS to arrange posters and notices in and around the village and coverage of event in the newsletter. A press release is to be produced for circulation to Drifffield and Pocklington Times. Details will be published on the parish notice board and website. - Flat cap throwing - MS is organising the competition and has the tape and caps. JM /MS to agree categories and make arrangements for prizes and trophies. It was agreed there will be no charge for entries but competitors will be able to make donations to the air ambulance and a collection bucket is to be arranged. AS to support MS in running the event on the day. - Bouncy castle and games – BOD has arrangements in hand - Megaphone – It was agreed that AS purchase a megaphone as part of emergency planning equipment at cost of £30 and this is to be used on the day. AS proposed and JM seconded. - Music – AS to ask BOD to make arrangements - Refreshments - Attendees to be asked to BYO food and drink. LW has made arrangements for a BBQ to be available - First aid – AS/JM to contact people who have had training to see if can be on hand for the event - Risk Assessment – LW to forward a template to AS for completion - Other logistics – AS to arrange for grass cutting to be done; alert residents regarding overflow parking; contact the church about use of marquee in event of rain 	<p>AS</p> <p>MS/JM MS/AS</p> <p>BOD</p> <p>AS</p> <p>AS/BOD</p> <p>AS/JM</p> <p>LW/AS</p> <p>AS</p>
1408.05	<p><u>Budget</u> JM gave a brief summary regarding the bank reconciliation and annual governance statement.. The bank reconciliation financial year ending 31/03/14 and the annual governance statement 2013/14 were reviewed. It was agreed that they would be signed off by the Parish Council. Proposed by AS and seconded by MS. JM to send the completed documents to audit.</p> <p>JM proposed that the asset register be reviewed for 2014/15. Ownership of the defibrillator was queried. AS to check.</p> <p>JM proposed a new petty cash system be introduced. It was agreed that this would include a kitty up to a maximum of £100 for cash payments of up to £25. Proposed by MS and seconded by MS.</p> <p>JM reminded all of the need to obtain VAT receipts for purchases to enable the Parish Council to claim back any VAT incurred.</p>	<p>JM</p> <p>AS</p> <p>JM</p> <p>ALL</p>



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1408.06	<p><u>Any other business</u></p> <p>AS reported that a planning application had been received regarding the installation of cattle sheds just outside the village off the B1251. There was discussion regarding the visual impact of the sheds due to size and height. It was agreed that AS is to confirm to Planning that the Parish Council have no great objections to the development but would prefer a more aesthetic roofing material to be used. Proposed by AS and seconded by JM</p> <p>MS gave advance notice of changes to his availability. Due to work commitments over next three months he can attend the meeting in September but will not be able to attend in October and November. LW to note apologies.</p> <p>AS reported that a number of fish in the pond had died after the recent hot weather. Will keep under review and get advice regarding pond aeration.</p> <p>LW is to review the system for dealing with emails to ensure Councillors are made aware of key issues effectively.</p>	<p>AS</p> <p>LW</p> <p>AS</p> <p>LW</p>
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1408.07	<p><u>Date of next meeting</u> It was agreed that the Parish Meeting is to take place on Monday 8 September 2014 at 7pm. Flyers are to be sent out by 24 August and the newsletter is to include details. The following agenda items were agreed:</p> <ul style="list-style-type: none"> - Introductions, welcome and apologies - Year review - Traffic - Community orchard - Windfarms and fracking - Village activities - A village hall in Fridaythorpe - Update from ward councillor - Heating oil – talk - Internet broadband - Defibrillator and first aid training <p>LW to send invites to Cllr Burton, Laura Hudson (community police), heating oil initiative (YOR switch)</p> <p>AS to circulate presentation for parish meeting beforehand for comments.</p> <p>A pre meeting is to be held before the Parish Meeting to set up.</p>	<p>LW</p> <p>AS</p>
1408.08	<p><u>Close</u> The Chair closed the meeting at 8.20pm</p>	