**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council held Monday 5th March 2018 at 19:30 hrs at ABN Fridaythorpe**

The meeting was chaired by Councillor Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Dunwell and Falkingham.

OPEN FORUM

There was nothing discussed here as there was no ward councillor present or members of the public.

Meeting started at 19:30 hrs

* + - 1. **Welcome and Apologies** – Councillor Hemesley opened the meeting. All were present.
      2. **Declarations of Interest** – None.
      3. **Minutes of Previous Meeting –** Signed as a true and accurate record by the Chair.
      4. **Matters Arising**

**Banking Situation**

Cllr Hemesley has spoken to Barclays who have confirmed that their new practise is to only send out bank statements when there has been a transaction. The clerk informed the PC that she had recently received a bank statement. Going forward, if the PC requires a statement each month they will need to request one from Barclays or register for on-line banking where the clerk can print one off. ACTION: Cllr Hemesley to organise on-line banking.

**Notice Board**

The clerk asked if the lock had been fixed on the new noticeboard. Cllr Falkingham advised that this is yet to be repaired. ACTION: Cllr Falkingham to report back at the next meeting with an update.

**Finance**

Cllr Hemsley visited Barclays and asked for all funds to be transferred as agreed in January’s meeting but was told that it requires two signatories to complete the transaction. ACTION: Clerk to write a letter requesting the transaction. ACTION: Cllr Dunwell and Cllr Hemesley to sign the letter and take this into the branch.

**Correspondence**

The clerk has produced an Emergency Plan and this is on the agenda as item number 9.

The clerk has completed the application for the Transparency Code Grant.

**Update Asset Register**

The clerk has removed all items from the asset register as requested and has sent the updated version to the insurance company. Came and Co have confirmed that this will not alter the insurance premium. ACTION: Clerk to publish the asset register on-line.

**Zebra crossing**

Cllr Dunwell informed the PC that she had not progressed this since the last meeting. ACTON: Cllr Dunwell to update the PC at the next meeting.

**Newsletter**

The clerk has produced a template and sent this to all Cllrs prior to the meeting, all were happy with the lay-out. Cllr Hemesley has produced a Chairman’s briefing which he distributed at the meeting. Cllr Falkingham is still producing his ‘days gone by’ section. ACTION: Cllr Falkingham to give this to Cllr Hemesley when complete.

Cllr Hemsley asked for a date to be confirmed for the village action day and April 15th was agreed. ACTION: Clerk to detail this in the newsletter.

The clerk will produce the newsletter once she has received all the information from the councillors and will distribute to all Cllrs for their approval prior to printing. All members of the council were happy to distribute the newsletter around the village once printed.

**AGM 2018**

The clerk has sent all Cllrs a copy of a neighbouring parishes AGM and APM so that they are aware of the format. ACTION: Clerk to include the date of the meeting in the newsletter.

* + - 1. **Accounts**

The bank statements were signed by Cllr Hemesley.

Cheques were issued for the following;

Sam O’Connor - £196.83, chq no. 100561

HMRC - £49.20, chq no. 100562

All cheques were signed by Cllr Dunwell and Cllr Hemesley.

The clerk asked the PC to consider the simplified budget headings to determine next years precept. All were happy to go forward with the finance spreadsheet recording payments under the new headings. The clerk emphasised that the simplified budget spreadsheet was purely for the PC to determine the precept next year and that the more detailed finance spreadsheet is available to the public on-line.

* + - 1. **The Farmers Arms**

Cllr Hemesley noted that parishioners had approached him about the current state of the pub. He feels that this needs to be addressed with the owners/ agents to progress this. Cllr Hemesley asked Cllr Dunwell for the contact details she has from when she previously looked into this. Cllr Hemesley suggested that the PC contact the press to raise awareness of its current state. All agreed that Cllr Hemesley will take the lead on this. ACTION: Cllr Hemesley to update the PC at the next meeting.

* + - 1. **Flood Risk Communication Survey**

The clerk has received this from a member of the public who is conducting research into local flooding areas and defences. This had been and circulated to all Cllrs prior to the meeting that was cancelled in February. The clerk informed the PC that the deadline has now passed on this survey but the clerk completed this as an individual prior to the meeting. The clerk confirmed that the survey was to be completed by individuals and not by the PC as a whole.

* + - 1. **Northern Powergrid Vulnerable People and Communities Grant**

The clerk brought to the attention of the PC, correspondence received detailing a register where residents can sign up for further assistance in the event of power outages for prolonged periods. The households eligible for assistance during these times are those including residents over 65 years old, children under 5 years old, people with disabilities amongst other vulnerable people. The register can be accessed through the web site northernpowergrid.com/care. Cllr Hemesley asked when the deadline was and the clerk confirmed that this has now passed but that it might be worth checking to see if there is an alternative grant in its place. ACTION: Clerk to send a link to Cllr Hemsley to publish on Fb for parishioners information.

* + - 1. **Emergency Plan**

The clerk went through the EP that she had produced for Fridaythorpe and asked for details to be included such as a meeting place and contact details. All Cllrs were happy for this to be completed with the details given and sent to the ERYC Emergency Planning department. The clerk asked if the Emergency Snow plan that was sent by Alison Spencer should remain in place, all were happy for this to be updated and included with the Emergency Plan.

* + - 1. **Newsletter**

This was discussed in the Matters Arising section of the agenda.

**Correspondence**

This was not listed on the agenda but the clerk asked if the PC would like this as a standing agenda item, Cllr Hemesley confirmed that it should be.

Cllr Falkingham mentioned that he had been approached by residents on Wolds View about parking as the grass verges are being ruined by people parking on them. Cllr Hemesley suggested that the PC should issue a letter to residents asking them to park more considerately. Cllr Dunwell confirmed that the grass is owned by ERYC. Cllr Hemesley stated that he would bring this up in the village walkabout scheduled for April.

* + - 1. **Date of Next Meeting**

Tuesday 17th April at 19.30 at ABN

There being no further business, the meeting closed at 20:23 hrs.

Signed as a true and correct record,

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**