**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council (PC) held Wednesday 17th October 2018 at 19:30 hrs at ABN Mill, Fridaythorpe.**

The meeting was chaired by Councillor Hemesley and assisted by the clerk.

**OPEN FORUM**

Nothing was discussed here.

Meeting started at 19:30 hrs

* + - 1. **Welcome and Apologies** - Cllr Rees.
			2. **Declarations of Interest** – Cllr Hemesley declared a non-pecuniary interest in ABN Mill given that his wife is an employee of ABN.
			3. **Minutes of Previous Meeting –** Cllr Hynes proposed that these be signed, Cllr Hemesley seconded this and all were in agreement. The minutes were then signed as a true and accurate record.
			4. **Matters Arising (including outstanding actions)**

**Highways**

The clerk has had a reply from John Hannah informing her that he has passed on the request for the 30mph extension and the re-painting of the give-way markings to the appropriate departments. ACTION: Clerk to chase the progress of this before the next meeting.

**Yorkshire Rose Decal**

The clerk passed these to Cllr Hynes.

**Planted Areas on Mere Grange**

Cllr Hemesley has emailed Nixon Homes directly about this and is waiting to hear back from them. Paula Parker from ERYC has responded stating that the planted areas may be owned by the residents and this should be evident in their deeds. ACTION: Cllr Hemesley to respond to Paula clarifying that the parking area is owned by the residents but not the three planted areas.

**Brown Tourist Sign for the Church**

As Cllr Rees was not present the PC are still unsure if the church is a listed building so cannot progress the brown sign installation at present. ACTION: Cllr Rees to find out if the building is listed.

**Councillor Training**

The clerk informed the Cllrs prior to the meeting that the cost of a ‘Good Councillor Guide’ from ERNLLCA was £3.95 + P&P but that ERNLLCA were not publishing any more of these until next Spring. The clerk downloaded an electronic copy of the guide and forwarded this onto all Cllrs.

**Community Issues**

The clerk has put up a copy of the bus timetable in the pond shelter. She confirmed with the new bus operator that the only bus stop in Fridaythorpe is by the pond shelter. The clerk has asked ERYC to install a bus stop sign there and she has had a reply stating that this has been passed onto the ERYC Public Transport department. ACTION: Clerk to check the progress of this before the next meeting.

The clerk has phoned National Express (NE) to ask them to remove the old NE stop signs in the village and has been given the NE Planning department number to progress this. ACTION: Clerk to make contact before next meeting and update the PC.

* + - 1. **Accounts**

The bank statement was checked alongside the bank reconciliation and signed by Cllr Hemesley.

Cheques were signed by Cllr Hemesley and Cllr Falkingham and made for the following;

Samantha O’Connor - £15.70, chq no. 100575 (second Yorkshire Rose decal)

Cllr Hynes informed the PC that he was progressing the on-line banking facility and needed the cheque book and latest bank statement in order to finalise it.

The clerk obtained the relevant signatures on the cheque stubs from the last meeting for audit purposes.

The clerk asked the PC if they would authorise her buying additional magnets for the noticeboard opposite the garage. All were in agreement that she could go ahead with this.

* + - 1. **Timeliness of Posting Minutes**

The clerk sought advice from ERNLLCA over this matter who have responded stating; “the only legal condition is that minutes are signed by the chairman of the next appropriate council meeting.” The clerk asked the PC how they wanted to proceed with this. All Cllrs felt that the current way of writing the minutes and sending to Cllrs prior to the meeting for any amendments was satisfactory. All agreed that this process would remain the same.

* + - 1. **Children’s Trust**

The clerk received an email and forwarded to all Cllrs prior to the meeting regarding this. Cllr Hemesley contacted the lady (June) and found that the PC currently have two funds, firstly the Charles Sellers Fund which was left to the village a long time ago and is currently set up as a charity to benefit the children of Fridaythorpe. The last time it was used was to give prizes for good attendance at school when it was still open. This fund currently consists of about £700 in cash and some shares. The second fund was set up by someone who tried to build a village hall, and the village raised £2000 towards it, this money is still in a bank account. There is no covenant as such but June is keen that the funds are kept earmarked for a similar endeavour.

Cllr Hemesley has informed her that she can hand these over to the PC to deal with. ACTION: Cllr Hemesley to contact the June again for a further update.

* + - 1. **Twilight Bus Service**

The clerk received correspondence from Driffield School asking for a financial contribution to their Twilight Bus Service that enables pupils of Driffield school to take part in after school activities. The clerk noted that no such letter had been sent last year and no Cllr was aware of this service before. Cllr Hemesley commented that not many children in the village attend Driffield, with the majority attending Pocklington so he did not feel it appropriate to make a donation. All Cllrs were in agreement with this. No further action to be taken.

* + - 1. **Defibrillator and Running Costs**

Cllr Hynes informed the PC that he had installed the new cabinet at Mill End and has installed a new battery in the defibrillator at Seaways.

Cllr Hynes compiled a document detailing the projected running costs over ten years for the two defibrillators and circulated this to the PC prior to the meeting. He felt that the costs were substantial, and the question was raised whether we needed two defibrillators. It was suggested by Cllr Hemesley that currently the PC can afford to cover the upkeep of both but that this should be reviewed when one of the defibrillators comes up for renewal. All were in agreement with this.

* + - 1. **Councillor Resignation**

The PC received Cllr Taylors resignation prior to the meeting. The clerk noted that she had informed ERYC and has started the vacancy procedure. Cllr Hemesley stated that he knew of a member of the public that was interested in sitting on the PC. ACTION: Clerk to send the relevant form to the resident.

* + - 1. **Transport Champion**

In light of Cllr Taylors resignation, the clerk volunteered to take over this role, all were happy for her to do this. ACTION: Clerk to contact ERYC and inform them of the change.

* + - 1. **Village Pub Resident Questionnaire**

Deferred until Cllr Rees is present. ACTION: Clerk to put this on next month’s agenda.

* + - 1. **Community Issues**

The clerk asked that the noticeboard by the pond be looked at as the second door does not open anymore. The inside of the noticeboard leaks and she feels that a small lip over the top of the door would fix this. The clerk also asked if the cork backing could be changed to a magnetic back. ACTION: Cllr Hemesley and Falkingham to progress this by the next meeting.

Cllr Hynes asked Cllr Falkingham if the information board by the pond is still going to be re-vanished as it is looking tired. ACTION: Cllr Falkingham to progress this by the next meeting.

* + - 1. **Correspondence**

Cllr Hemesley has requested the Festive Fridaythorpe donation from ABN Mill.

Cllr Falkingham handed the clerk a notice to display notifying the parish of an Armistice Sunday service taking place at the memorial by Cot Nab Farm, Garrowby Hill on Sunday 11th November at 10.45am.

The clerk informed the PC that she was in the process of declaring the PCs compliance with The Pensions Regulator but needs to list a senior Cllrs address online, Cllr Hemesley was happy for her to use his details. ACTION: Clerk to complete the declaration.

* + - 1. **Date of Next Meeting –** November 21st at ABN.

There being no further business, the meeting closed at 20:19 hrs.

Signed as a true and correct record,

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