**Minutes of the Annual Parish Council Meeting held on Wednesday 15th May 2024 at 19:00 at ABN.**

Present: Cllrs Healy, Tisseyre, Hemesley, Hynes and Falkingham.

The meeting was opened by the clerk in lieu of nominations for Chair.

**ANNUAL PARISH COUNCIL MEETING**

OPEN FORUM

Meeting started at 19:03

2024.55 Welcome and Apologies

No apologies as all Cllrs were present.

2024.56 Signing of Declaration of Acceptance Forms and Completion of Register of Interests Forms

The Cllrs completed their declaration forms, and these were counter-signed. ACTION: Clerk to send forms to ERYC and obtain the outstanding form.

2024.57 Nominations for Chair

Cllr Hemesley nominated Cllr Healy, Cllr Hynes seconded this, and all agreed. Cllr Healy signed the relevant form.

Cllr Healy took over the meeting at this point.

2024.58 Declaration of Pecuniary and Non-Pecuniary Interest

None.

2024.59 Minutes from Previous Meeting

It was agreed that these were a true and accurate record and signed by Cllr Healy.

2024.60 Matters Arising

**Purchase plants for village planters**

Cllr Healy has done this, and she handed the receipt to the clerk. ACTION: Clerk to make payment.

**Duck warning signs**

Cllr Falkingham has moved the sign to a more visible location. Action now closed.

**Fb post regarding D-DAY**

This has been published but no one is able to carry out the reading. Cllr Hynes volunteered to do this. Action now closed.

**Assets**

Cllr Hemesley confirmed that he still has the projector and that the snow shovel is till in its location. Action now closed.

**BT Telephone Box**

Cllr Falkingham has installed the glass panels.

2024.61 Accounts

The clerk had circulated to Cllrs prior to the meeting, the bank reconciliation, statements, and schedule of payments.

Samantha O’Connor – (clerk salary for April)

HMRC - £4 (clerk PAYE for April)

Samantha O’Connor - £24 (work from home allowance for April)

Kevin Hynes - £376 (repayment for Tommy figures, awaiting grant funds)

Cllrs Hynes and Healy signed the invoices and schedule of payments.

The bank statement and accounts spreadsheet were signed by Cllr Hemesley.

There was brief discussion as to where the Tommy figures should be sited. ACTION: Cllr Hemesley to ask the pub if they could be temporarily installed on their grass verge.

2024.62 Countryside Code

The clerk had received an email from the Countryside Access Team with information regarding this. Once the leaflet has been received, the clerk will put this on the noticeboard to remind visitors of their responsibilities.

2024.63 Village Walkabout

Cllrs Healy, Tisseyre and Falkingham all confirmed that they would attend. ACTION: Clerk to notify ERYC.

2024.64 Community Issues

The order of events was discussed for D-Day. The Church will ring their bells at 6.30pm, the pub will serve fish and chips as part of National Fish and Chip day (please see their Fb page for details and bookings) and the beacon will be lit at 9.15pm. ACTION: Cllr Healy to create a post for Fb to notify residents.

2024.65 Correspondence

The clerk has received further correspondence regarding the ERYC Ward Boundary Review. It was agreed by all that there were no further comments to this.

2024.66 Date of Next Meeting

The next meeting will be at 7pm on 19th of June at ABN. Cllr Hynes gave his apologies in advance for the meeting.

There being no further business, the meeting closed at 19:35 hrs.

Signed as a true and correct record \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_