**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council (PC) held Wednesday 19th January 2022 at 19:30 hrs at ABN.**

The meeting was opened by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Hynes, Wormald and Parker.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:36 hrs.

* + - 1. **Welcome and Apologies** – Cllrs Falkingham, Prendergast and Ward Cllr Hammond.
			2. **Declarations of Interest**

None.

* + - 1. **Approval of Previous Minutes**

All agreed that these were a true and accurate record.

* + - 1. **Ward Cllr Report**

No update due to absence of Ward Cllr Hammond. ACTION: Clerk to check the progress of the footpath repairs from Wold View.

* + - 1. **Matters Arising (including actions not listed on agenda)**

**Adding Signatories to the Barclays Account**

There was no update on this. ACTION: Clerk to keep this as an outstanding action until she has an update.

**Bus Shelter**

ACTION: Cllr Hemesley to post a call for volunteers on Fb to paint the bus shelter.

**Refurbishment of Benches Progress**

ACTION: Carry over until 2022.

**Work on Pond**

ACTION: Carry over until Summer 2022.

**Information Board Refurbishment**

ACTION: Carry over until Spring 2022.

**Installation of New Noticeboard**

Cllr Wormald volunteered to dig the holes required to erect the noticeboard. ACTION: Cllr Hemesley and Wormald to progress this and report back in February.

* + - 1. **Accounts**

The clerk produced all invoices to be paid, the bank statements, bank reconciliation and schedule of payments.

The following payments were proposed for approval by Cllr Hemesley, seconded by Cllr Hynes and agreed by all:

Gallagher - £347.25 (insurance renewal) via BACS

Samantha O’Connor – (clerks’ salary for December) via BACS.

HMRC - £12.20 (clerks’ PAYE for December) via BACS

The bank statements and accounts reconciliations were signed by Cllr Hynes.

The following payments were made outside of the meeting due to the cancellation of Decembers meeting as follows:

Samantha O’Connor – (clerks’ salary for November) via BACS

HRMC - £21.60 (clerks PAYE for November) via BACS

Signs Scott - £216 (village green signs) via BACS

The invoices and accompanying schedule of payments were signed by Cllrs Hynes and Wormald.

* + - 1. **Budgets and Setting of Precept**

The clerk had produced and circulated a budget and precept report prior to the meeting. The clerk noted that whilst the PC were showing an underspend, this had been due to the full grass cutting budget not being used and the addition of a grant. Moving forward, the clerk recommended that the PC review the grass cutting expenditure and the window cleaning expenditure.

The clerk had obtained a quote from ERYC for cutting the village green. A discussion was held, and the PC asked for further information as to what work would be carried out on each cut and the frequency. ACTION: Clerk to contact ERYC and report back at the next meeting.

A discussion was held surrounding the frequency of the window cleaning and everyone agreed that this should be kept at monthly.

All agreed on the following budgets:

£1850 Grass cutting

£2860 Salary and expenses

£1050 Running costs

£600 PC events

£0 One-off items/ contingency (there is no value attached to this as the PC can use their reserves if necessary)

£100 Defibrillator

The clerk advised to keep the precept at £4500 which will see a -0.24% difference on a band D property. In 2020/21, the charge was £37.59 for a band D and in 2022/23 this will go down to £37.50. The clerk noted that this is not the full council tax amount, this is the portion that the precept will make up as part of the complete council tax bill.

Cllr Hemesley proposed to set the precept at £4500, Cllr Wormald seconded this, and all agreed.

The clerk confirmed that the PC will have kept the precept at the same amount for the eighth year in row.

* + - 1. **Parking on Mere Grange**

The clerk had received correspondence from a parishioner regarding parking on Mere Grange and the obstruction it is causing. Cllr Hynes echoed this concern and reported that the ERYC refuse lorry could not access properties at the end of Mere Grange due to this and subsequently did not take away the brown bin refuse. ACTION: Clerk to contact ERYC and request that they send a letter to all residents reminding them of their duties to park responsibly.

The parishioner also commented on the vehicle that parks on the bend of Main Street/ York Road going out of the village, and the potential danger this causes. Cllr Hemesley had already spoken to the resident who reported that they are in the process of constructing a parking space at their property. It was noted that this is not a matter that can be enforced by the PC even though the footpath is being obstructed.

* + - 1. **Village Action Day (including work on pond)**

Cllr Parker had been approached by a resident who has offered to donate funds to purchase plants to try and improve the state of the pond water. It was noted that the pond already has reeds which are the best type of plants to use for this purpose. The addition of the fish and ducks makes it difficult to keep the pond water clean. The PC expressed their thanks to the offer and noted that work on the pond would progress when the weather improves.

ACTION: Clerk to agenda ‘Village Action Day’ for when Cllr Falkingham is in attendance.

* + - 1. **Newsletter**

Deferred until next meeting. ACTION: Clerk to put on February’s agenda.

* + - 1. **Property Covenants Regarding Short Lets**

The clerk had received correspondence from a parishioner regarding the prohibited use of short-term holiday lets in a property on Main Street. Cllr Hynes has been liaising with the resident and has offered useful information as to how they can resolve this matter as this is not something that the PC is responsible for.

Cllr Hemesley asked members of the PC what their views were on holiday lets in the village. The majority view was that it was beneficial as it brings income to businesses in the village. The PC confirmed that they support ERYCs views on the benefits of tourism to the county.

* + - 1. **Approval of the Queens Jubilee Flyer**

Cllr Hynes had produced a letter for residents and circulated this to all members. All read through the letter and were happy for this to be sent. ACTION: Clerk to print off the letter for distribution at the beginning of February.

* + - 1. **Grass Cutting Tender**

This had been discussed under agenda item no. 7.

* + - 1. **ERYC Public Rights of Way Improvement Plan**

Cllr Hynes stated that the PC did not take part in the last plan but felt strongly that they should in this one to get the correct labelling of country lanes and bridleways. All agreed that this work should be carried out. ACTION: Cllr Hynes to obtain a copy of the relevant map and bring to the next meeting. ACTION: Clerk to agenda this for February.

* + - 1. **East Riding of Yorkshire Councils Enhanced Bus Partnership Plan & Scheme**

Cllr Hynes had read the scheme and felt there was nothing to comment on. All agreed that the PC would not submit any comments.

* + - 1. **Dog Waste Bag Provision**

The clerk has been liaising with the resident who raised this and has informed him that the PC currently provide 1500 free bags per year and if the PC are required to order more than this amount within the year then this will need to be re-visited. The bags are there for emergency use only. The clerk agreed to keep a record of how often the dispenser is being requested to be filled. The clerk also noted that the issue of dog fouling was unlikely to be the result of the dispenser being empty. Upon checking the dispenser, the clerk found a full box of dog waste bags but there were several instances of dog fouling nearby. ACTION: Clerk to set up a dog waste bag log for reference.

The clerk asked Cllr Hemesley if he had responded to the original complaint made against the PC. A discussion was held, and it was agreed that as the clerk had been liaising with the resident and that the resident had not attended the meeting that the complaint was now closed. ACTION: Cllr Hemesley to respond to the resident.

* + - 1. **Nuisance Lorry Noise**

The clerk had received a phone call from a resident who has complained about lorries sounding their horns near her property during the night. The clerk asked for a log of this to try and eliminate local lorry drivers but has not received this. Cllr Hemesley has spoken to other residents in the area and no one else has heard the noise. As a result, the PC agreed that they could not progress this further and closed this.

* + - 1. **Ideas for the Red Telephone Box**

It was agreed to defer this to the public meeting for residents to voice any ideas. ACTION: Clerk to put this on the Annual Parish Meeting agenda.

* + - 1. **Festive Fridaythorpe Report**

This was deferred by Cllr Hemesley until February. ACTION: Clerk to agenda this for the next meeting.

* + - 1. **Community Issues**

Cllr Hemesley reported that there had been two duck deaths but one was a suspected car accident. Following DEFRA guidelines, Cllr Hemesley has reported the other duck.

* + - 1. **Correspondence**

None.

* + - 1. **Date of Next Meeting –** 16th February 7.30pm at ABN

The meeting closed at 21:10 hrs.

Signed as a true and correct record, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_