**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council held Wednesday 17th August 2022 at 19:30 hrs at ABN.**

The meeting was chaired by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Hynes, Falkingham, Wormald and Parker. Ward Cllr Hammond and one member of the public were in attendance.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

**The meeting started at 19:30 hrs**

* + - 1. **Welcome and Apologies** – None.
			2. **Co-Option of Councillor**

The member of the public was asked to leave the room so that Councillors could take a vote.

A vote was held, and all were in favour of co-opting Gill Healy. Gill was called back into the room and told the decision. The clerk counter signed the relevant form. ACTION: Clerk to send documentation to ERYC.

* + - 1. **Declarations of Interest –** None.
			2. **Ward Cllr Report**

Ward Cllr Hammond reported that the Open Space Panel will consider whether Wold View would be a suitable location for a playground.

Traffic Management and the Crime Commissioner will be attending the next Western Parishes Liaison Meeting, and all are welcome to attend. Speeding will be one of the topics discussed.

* + - 1. **Minutes from previous meeting**

All agreed that these were a true and accurate record and were signed by Cllr Hynes.

* + - 1. **Matters arising (including actions not listed on agenda)**

**Adding signatories to the Barclays account**

There was no update on this as the messaging service is still out of action on Barclays. ACTION: Clerk to keep this as an outstanding action until she has an update.

**Bus shelter**

ACTION: Cllr Hemesley to post a call for volunteers on Fb to paint the bus shelter.

**Work on pond**

Cllr Hynes noted that work had now been completed on the pond. Cllr Hynes thanked Mr Duggleby who helped distribute the stones alongside Cllrs Hynes and Falkingham.

**Plant Exchange Cart on Village Green**

ACTION: Cllr Hemesley to advertise the cart on the fb page.

**Village Action Day**

ACTION: Schedule a date for this at the September meeting.

**Red Telephone Box**

The clerk had sent a link to the genuine BT paint kit at a cost of £127 + VAT. All were happy to purchase this. ACTION: Clerk to ask if an invoice can be raised before purchasing.

**Noise Complaint**

The clerk has responded to the resident advising that she can ask ERYC to investigate if the noise levels continue. The hours where noise is acceptable is between 7am and 11pm. She has had no further correspondence.

**Painting of the Beacon**

The clerk has chased the company twice for a quote but has not received one. It was agreed that Cllr Falkingham will purchase the paint and will work with any volunteers to re paint the stand & basket. Cllr Wormald will paint the lettering and the clerk will paint the Yorkshire Rose.

* + - 1. **Accounts**

The clerk had circulated to Cllrs prior to the meeting, the invoices to be paid, the bank statement, bank reconciliation and schedule of payments.

The following payments were proposed for approval by Cllr Hemesley, seconded by Cllr Falkingham and agreed by all:

Samantha O’Connor – (clerks’ salary for July)

HMRC – £3.00 (clerks PAYE contributions for July)

Samantha O’Connor - £24 (work from home allowance)

Kevin Hynes - £65.99 (replacement defibrillator pads)

Kevin Hynes - £1130 (sea cobbles for pond work)

The bank statements and accounts spreadsheet were signed by Cllrs Hynes.

* + - 1. **Newsletter**

Cllr Hynes had written an article on the Jubilee event. ACTION: Cllr Wormald to write the remaining articles.

It was agreed that Festive Fridaythorpe will be held on the 17th December and this will be included in the newsletter.

* + - 1. **Clerk Review of Contract**

The clerk asked that her contract be reviewed annually, as set out in the terms of her contract. A discussion was held, and it was agreed that Cllr Hynes would appraise the clerk each year. The clerk noted that it would be preferable for something to be in place whereby she is paid on a set date. After seeking advice from ERNLLCA, this should be how clerks’ payments are made. ERNLLCA advice also stated that clerks pay should not require secondary approval each month. ACTION: Clerk to think of a solution before the next meeting and write this into the contract after approval by the PC.

* + - 1. **Short Term Holiday Lets Consultation**

The clerk had sent this prior to the meeting and asked all Cllrs to consider any views they wished to be documented.

A discussion was held as follows:

Negatives: noise levels, parking, house price rise, no regulations, loss of council tax for PC.

Positives: local employment, use of shop and pub, higher occupancy, boosts tourism.

All agreed that these need to be regulated. ACTION: Clerk to complete the consultation before the deadline.

* + - 1. **Community Issues –** None.
			2. **Correspondence**

Cllr Hynes handed the clerk some noticeboard adverts for ERYC gritter drivers wanted.

* + - 1. **Date of Next Meeting** – 20th September 7.30pm at ABN

The meeting closed at 20:30 hrs.

Signed as a true and correct record, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_