**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Remote Meeting of the Parish Council (PC) held Wednesday 17th February 2020 at 19:00 hrs.**

The meeting was chaired by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Hynes, Wormald and Parker. Ward Cllr Hammond was also in attendance.

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:02 hrs.

* + - 1. **Welcome and Apologies** – No apologies had been sent. Cllr Falkingham and Cllr Prendergast were not present.
			2. **Declarations of Interest** – None.
			3. **Approval of Previous Minutes**

The minutes from 12th January were proposed to be a true and accurate record by Cllr Hemesley, this was seconded by Cllr Hynes and all agreed.

* + - 1. **Ward Cllr Report**

Ward Cllr Hammond asked if the ‘ducks crossing’ signs had been installed. It was confirmed that they had not. He noted that they should be up by the end of March.

Ward Cllr Hammond reported that he had spoken to the ERYC regarding the pond shelter. An extensive discussion was held that recognised ERYC had completed some of the snagging issues and the PC thank them for this, however the issue of pooling water remains.

Due to the cost of maintaining the shelter and potential complications obtaining authority from the original artist, there is not a satisfactory solution to this that would allow the PC to be comfortable in taking ownership of the shelter.

It was recognised that by not taking ownership the PC will not have responsibility for the appearance or longevity of the shelter, however any major changes proposed by ERYC would have to be approved by the artist. In addition, the PC would still be informed of any planned changes and would be able to intervene if necessary. A discussion was held, and a subsequent vote whereby it was unanimously decided by all Cllrs that the pond shelter should remain the responsibility of ERYC. Cllr Hemesley thanked Ward Cllr Hammond for all his work on this.

19.15 hrs Cllr Prendergast joined the meeting at this point.

ERYC have confirmed that they have no budget to carry out work on extra car park spaces on Wold View. There would be a possibility to include these if the road was resurfaced as part of a future major road scheme project. He noted that residents can apply to ERYC for new parking spaces at any time at their own expense.

Ward Cllr Hammond has been working with ERYC on a community recovery fund in the wake of Covid -19 and ERYC have secured £200,000 which will be available to PCs. He asked the PC to consider any projects that would improve outdoor spaces.

* + - 1. **Matters Arising (including actions not listed on agenda)**

**Refurbishment of Benches Progress**

 ACTION: Cllr Hemesley to obtain two further quotes before Spring.

**Cleaning of Speed Limit Signs on Church Lane**

The clerk has checked the ERYC portal and the job is ‘still in progress’. She has asked for an update from the head of the relevant department and will let the PC have an update in due course.

**Adding Signatories to the Barclays Account**

The clerk reported that she had tried several times to speak to someone at Barclays and the call answering times were nearly an hour. She asked if this action could wait until Covid-19 is having less of an effect on staffing levels. All were happy for her to put this on hold for now. The clerk noted that she would email the Business Change Management Team to see if there was a way that the form could be generated online instead. ACTION: Clerk to keep this on the agenda until she has an update.

**Removal of Picnic Bench**

This was not discussed. ACTION: Cllr Hemesley and Wormald still to organise removal.

**Fridaythorpe Charity Funds Update**

This was not discussed. ACTION: Ask Cllr Hynes for an update at the next meeting.

**Annual Parish Meeting (APM) and Annual Parish Council Meeting (APCM)**

Cllr Hemesley sought clarity on if the PC were required to hold the APM given that the meetings are currently being held via Zoom. The clerk has spoken to ERNLLCA who have advised that both the APM and APCM legally must be held by May irrespective of how it is held. It was decided that the APM would be held on 17th March at 7pm, followed by the regular PC meeting, and that the APCM would be held at 7pm on the 14th April, followed by the regular PC meeting. The clerk noted that once the PC can physically meet again, another APM could be held as it would be in another governance year by then. All agreed with this plan moving forward.

**Grit Bins**

The clerk reported these after the last meeting and Cllr Parker confirmed that they have now been refilled.

**Cleaning of Beacon – Assignment of Work**

ACTION: Put on May agenda.

* + - 1. **Accounts**

The clerk had circulated to Cllrs prior to the meeting, all invoices to be paid, the bank statements, bank reconciliation and schedule of payments.

The following payments were proposed for approval by Cllr Hynes, seconded by Cllr Hemesley and agreed by all:

Samantha O’Connor – (clerks’ salary for December)

HMRC - £43.20 (clerks’ PAYE for December)

* + - 1. **Planning**

20/04270/PLF Erection of two storey extensions to side and rear following demolition of existing conservatory. Location: Glebe Bungalow, York Road, Fridaythorpe, YO25 9RP

A discussion was held, and Cllr Hynes commented that he was fully supportive of the application given its eco-credentials. All Cllrs agreed to support the application. ACTION: Clerk to respond to ERYC accordingly.

* + - 1. **Recording of Zoom Meetings**

Considering the recent viral news coverage of another PC zoom meeting, Cllr Hemesley requested that this be put on the agenda. The clerk had sought advice from ERNLLCA who stated that there was no legal requirement to record a zoom meeting as the minutes are the usual way of recording what has been said. Ward Cllr Hammond added that a member of the public has no right to make a PC record a meeting but that they can record it themselves if necessary. Cllr Hemesley proposed that the PC would not be record meetings going forward, Cllr Prendergast seconded this, and all agreed.

* + - 1. **Footpath from Wold View**

Cllr Hynes reported the poor state of the footpath from Wold View up to and including opposite the garage. It has been reported before but has degraded further. ACTION: Clerk to contact ERYC again and ask that this be looked at.

* + - 1. **Petition Review Plans for HMP Full Sutton**

The clerk had received an email from a Cllr at Full Sutton PC and had circulated this to all Cllrs prior to the meeting. A brief discussion was held, and it was agreed that it was not appropriate for the PC to comment on. Cllr Hynes noted that the petition was for an individual to complete rather than a governing body.

* + - 1. **Land Registry Survey**

The clerk informed the PC of the survey received by ERNLLCA. She asked the PC to confirm what land the PC own. It was confirmed that the PC owns the slope of the Village Green. ACTION: Clerk to complete the survey by the 26th February deadline.

* + - 1. **Ownership of Pond Shelter Decision**

This had been covered during ‘Matters Arising’.

* + - 1. **Replacement of Noticeboard by Pond**

The clerk had revised prices after measuring the existing notice board (120cm x 85cm) and it was decided that the most financially viable one was not the most aesthetically pleasing. It was agreed that the clerk should look at ones that were more in keeping with the village. ACTION: Clerk to bring more suggestions to the next meeting.

* + - 1. **Community Issues**

Cllr Hynes asked if the temporary signs for ‘no parking’ on the village green side should be replaced with permanent ones. There was an agreement from Cllrs that since the signs had been erected that the parking had improved. It was agreed that the PC should look at purchasing four signs that were sympathetic to the village. ACTION: Clerk to look for appropriate signs and bring to the next meeting.

* + - 1. **Correspondence**

The clerk reported that national census will be here on the 21st March. Every resident will receive a letter with their own access code on it in order to complete it.

The clerk has received an email from Age UK calling for volunteers to phone those who are vulnerable or lonely. For more information on becoming a Volunteer Befriender, contact the Befriending Team at:

Age UK Hull, Silvester House, Silvester Street, The Maltings, Hull, HU1 3HA.

01482 324644

hello@ageukhull.org.uk

www.ageuk.org.uk/hull

* + - 1. **Date of Next Meeting –** March 17th (APM) at 7pm, followed by the PC meeting at 7.30pm via Zoom.

The meeting closed at 20:10 hrs.

Signed as a true and correct record, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_