**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council (PC) held Wednesday 21st July 2021 at 19:30 hrs at the Church.**

The meeting was opened by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Hynes, Prendergast, Falkingham and Parker.

**ANNUAL PARISH MEETING**

1. **The Chair invites questions/comments from members of the public**

No members of the public were in attendance.

1. **Noting of absence of APM in 2020 due to COVID – no minutes to sign**

Due to the pandemic, parish councils did not have to hold an APM during 2020 and therefore there are no minutes to sign.

1. **The Chairmans annual report**

(Insert Cllr Hemesley’s report here)

**ANNUAL PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:32 hrs.

* + - 1. **Welcome and Apologies** – Cllr Wormald was not present.
			2. **Nomination of Permanent Chair**

Cllr Falkingham nominated Cllr Hemesley, Cllr Prendergast seconded this and all agreed. Cllr Hemesley accepted the role of Chair again. ACTION: Cllr Hemesley to sign the declaration of Chair form and return to the clerk.

* + - 1. **Declarations of Interest (including outstanding acceptance forms)** – None.

There were no declarations of interest regarding any agenda items. Cllrs Prendergast and Hemesley handed their declaration of acceptance forms back to the clerk to countersign. The clerk noted that Cllr Falkingham and Wormald’s forms are still outstanding. ACTION: Clerk to hand deliver the form to Cllr Falkingham and chase Cllr Wormald.

* + - 1. **Approval of Previous Minutes**

Cllr Hemesley proposed to accept the minutes from 21st April as a true and accurate record, Cllr Hynes seconded this and all agreed.

* + - 1. **Ward Cllr Report**

Ward Cllr Hammond was not present, and the clerk had not received any updates on issues.

* + - 1. **Matters Arising (including actions not listed on agenda)**

**Footpath from Wold View**

The clerk confirmed with the PC that this will be raised on the village walkabout in August.

**Refurbishment of Benches Progress**

Cllr Hemesley has received a verbal quote from a parishioner for £100. ACTION: Cllr Hemesley to obtain two further quotes for the next meeting.

**Adding Signatories to the Barclays Account**

There was no update on this. ACTION: Clerk to keep this on the agenda until she has an update.

**Replacement of Noticeboard by Pond**

The clerk has chased this, and the delivery is still outstanding. ACTION: Clerk to make further contact.

**Village Green Signs**

These signs have now been installed by Cllr Hynes. The PC are awaiting the invoice.

**Work on Pond**

Cllr Hynes has emailed two companies for quotes and will bring these to the next meeting. ACTION: Agenda this for discussion

**Information board**

Cllr Falkingham reported that this is in need of repair work. ACTION: Cllr Hemesley to get three quotes for the next meeting.

* + - 1. **Accounts**

The clerk had circulated to Cllrs prior to the meeting, all invoices to be paid, the bank statements, bank reconciliation and schedule of payments.

The following payments were proposed for approval by Cllr Hemesley, seconded by Cllr Hynes and agreed by all:

Samantha O’Connor – (clerks’ salary for June)

HMRC - £12.20 (clerks’ PAYE for June)

Cllr Hemesley handed the clerk window cleaning receipts dating back to October 2020. ACTION: Clerk to list these for approval at the next meeting.

* + - 1. **Bus Shelter on Main Street**

This was discussed and it was agreed that the PC do not have the funds to remove the shelter. The roof is made from asbestos so would require a special company. In addition, the construction of the shelter itself is such that it would require a demolition team to remove the concrete and supports. The PC would then be obliged to make the area good again. As this poses no safety hazard, the decision was made that a request for volunteers to decorate the shelter is made. ACTION: Cllr Hemesley to ask for ideas/ volunteers for painting the shelter via Fb.

* + - 1. **Grass Cutting Expenditure**

It was noted that the grass cutting would go out to tender next year but in the meantime, Cllr Hemesley will enquire as to how often the grass gets cut on Wold View and what the costs are. ACTION: Cllr Hemesley to bring back his findings in September.

* + - 1. **The Queens Platinum Jubilee (lighting of the beacons and tree planting)**

The clerk has received an email asking if the PC would like to take part in the national lighting of the beacons for the Queens jubilee. It was agreed that the PC should express an interest. It was also agreed that the beacon should be cleaned after this event. ACTION: Clerk to register the PCs interest.

In terms of the commemorative tree planting, the PC agreed that there is nowhere for extra trees to be planted.

* + - 1. **Post-COVID Village Gathering**

A brief discussion was held about possible grant funds, and it was agreed that Cllr Hynes progress the application for the Queens jubilee.

* + - 1. **Village Action Day (including cleaning the beacon)**

ACTION: Keep on as a rolling agenda item.

* + - 1. **Community Issues**

Cllr Hynes noted that he had attended a zoom meeting regarding the local plan revision for 2023. He confirmed that there are no plans to change the development plan in Fridaythorpe.

* + - 1. **Correspondence**

The clerk had circulated a bus stop/ shelters and timetable feedback email from ERYC. Cllrs are free to send any comments by the end of July.

* + - 1. **Date of Next Meeting**

Due to other commitments in August, it was greed that the next meeting should be held on September 15th, 7.30pm at the Church

The meeting closed at 20:13 hrs.

Signed as a true and correct record, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_