**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Remote Meeting of the Parish Council (PC) held Wednesday 21st April 2021 at 19:00 hrs.**

The meeting was chaired by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Hynes, Wormald and Parker.

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:05 hrs.

* + - 1. **Welcome and Apologies** – Cllr Prendergast and Ward Cllr Hammond sent their apologies. Cllr Falkingham was not present.
      2. **Declarations of Interest** – None.
      3. **Approval of Previous Minutes**

The minutes from 17th March were accepted as a true and accurate record.

* + - 1. **Ward Cllr Report**

Ward Cllr Hammond had informed the clerk prior to the meeting that the ‘ducks crossing’ signs have now been installed. Cllr Hynes confirmed this.

* + - 1. **Matters Arising (including actions not listed on agenda)**

**Footpath from Wold View**

The clerk had asked Ward Cllr Hammond to chase this up. ACTION: Ward Cllr Hammond to update the PC at the next meeting.

**Refurbishment of Benches Progress**

ACTION: Cllr Hemesley to obtain two further quotes before Spring.

**Adding Signatories to the Barclays Account**

There was no update on this. ACTION: Clerk to keep this on the agenda until she has an update.

**Cleaning of Beacon – Assignment of Work**

ACTION: Put on May agenda.

**Replacement of Noticeboard by Pond**

The clerk had received the proforma invoice and draft design which she had circulated to all Cllrs for their approval. All were happy for the clerk to purchase this.

**Village Green Signs**

Cllr Hynes showed the PC the design of the signs. Cllr Hynes proposed that the PC order four signs at £40 + VAT each, Cllr Hemesley seconded this and all agreed. ACTION: Cllr Hynes to place the order and present the invoice for payment.

**Concrete Blocks on Village Green**

Cllr Hemesley confirmed that these have now been removed.

**ERYC Community Recovery Grant**

The clerk has spoken to other PCs about work they have had carried out on their ponds. The general response was that no contractor was used and that villagers completed the work. ACTION: Cllr Wormald to make enquiries about dredging the pond.

**ERYC Walkabout**

ACTION: Clerk to agenda this for the June meeting for Cllrs to walk the village beforehand.

**Response to Sir Gregg Knight Regarding Remote Meetings**

Cllr Hemesley has responded to the letter and the clerk has forwarded this on.

* + - 1. **Accounts**

The clerk had circulated to Cllrs prior to the meeting, all invoices to be paid, the bank statements, bank reconciliation and schedule of payments.

The following payments were proposed for approval by Cllr Hemesley, seconded by Cllr Wormald and agreed by all:

Samantha O’Connor – (clerks’ salary for March)

HMRC - £13.20 (clerks’ PAYE for March)

ERNLLCA - £293.59 (membership fees)

The Parish Notice Board Company - £1806 (notice board replacement by pond)

* + - 1. **Planning Applications**

20/04270/PLF Erection of two storey extension to side and rear following demolition of existing conservatory. Location: Glebe Bungalow, York Road, Fridaythorpe, YO25 9RP

The decision to approve this by ERYC was read out by the clerk.

* + - 1. **Post-Covid Village Gathering (community grant application)**

The clerk confirmed that the grant opens for applications on the 23rd May. ACTION: Clerk to agenda this for the next meeting for Cllr Hynes and Hemesley to take forward.

* + - 1. **Response from ABN Regarding Litter**

Cllr Hynes had circulated ABNs response prior to the meeting. ABN have confirmed that they now have an action plan in place to deal with the littering and are monitoring it regularly. Both the clerk and Cllr Hynes had previously noted that the lane has now improved**.**

* + - 1. **Replacement of Defibrillator Pads**

Cllr Hynes reported that the pads at Seaways need replacing in May. All agreed for these to be replaced. ACTION: Cllr Hynes to purchase the pads and present the invoice for payment.

* + - 1. **Approval and Signing of AGAR Certificate of Exemption**

The clerk had circulated this to all Cllrs prior to the meeting. Cllr Hemesley proposed to approve this., Cllr Hynes seconded this and all agreed. ACTION: Cllr Hemesley to countersign the form. ACTION: Clerk to send to the internal auditor and then PKF Littlejohns by June 30th.

* + - 1. **Approval and Signing of AGAR Section 1 – Annual Governance Statements 2020/21**

The clerk had circulated this to all Cllrs prior to the meeting. Cllr Hemesley proposed to approve this., Cllr Hynes seconded this and all agreed. ACTION: Cllr Hemesley to countersign the form. ACTION: Clerk to send to the internal auditor and then PKF Littlejohns by June 30th.

* + - 1. **Approval and Signing of AGAR Section 2 – Accounting Statements 2020/21**

The clerk had circulated this to all Cllrs prior to the meeting. Cllr Hemesley proposed to approve this., Cllr Hynes seconded this and all agreed. ACTION: Cllr Hemesley to countersign the form. ACTION: Clerk to send to the internal auditor and then PKF Littlejohns by June 30th.

* + - 1. **Remote Meetings Questionnaire**

The clerk had circulated this prior to the meeting. Cllr Hynes, Parker and Hemesley have completed this along with the clerk. ACTION: Remaining Cllrs to complete the questionnaire regarding the provision to allow remote meetings in the future.

* + - 1. **Community Issues**

The PC acknowledged the addition of a new duck house on the pond and are grateful to the residents who built and installed it.

* + - 1. **Correspondence**

Cllr Hemesley had received a message via Facebook regarding the precept and the reserves held. Cllr Hemesley has responded to the resident accordingly.

Cllr Hemesley has received a request from a resident regarding the possible use of the Zoom license. The clerk noted that she would not be comfortable with this as it would mean disclosing log-in details and the PC share the service with another Parish Council. All agreed that this would not be viable. ACTION: Cllr Hemesley to respond to the resident.

* + - 1. **Date of Next Meeting –** May 19th 7pm (venue to be confirmed)

Cllr Hemesley informed the PC that the meeting would not be able to take place at ABN until all restrictions were lifted. The Church is currently closed so this venue is also not an option. The clerk suggested the pond shelter but noted that there might be an issue on controlling the number of people given its location. The APCM must be held in May so a meeting needs to take place.

After a brief discussion, it was agreed to devolve powers to the clerk until this matter is resolved. Cllr Hemesley proposed this, Cllr Hynes seconded this and all agreed. ACTION: Clerk to liaise with ERYC and ERNLLCA regarding the situation of venues in the parish and the APCM in May.

The meeting closed at 19:54 hrs.

Signed as a true and correct record, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_