**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council (PC) held Wednesday 17th November 2021 at 19:30 hrs at the Church.**

The meeting was opened by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Falkingham, Parker and Ward Cllr Hammond.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:36 hrs.

* + - 1. **Welcome and Apologies** – Cllrs Wormald. Cllr Prendergast was not present.
      2. **Declarations of Interest**

None.

* + - 1. **Approval of Previous Minutes**

Cllr Hemesley proposed to accept the minutes as a true and accurate record, Cllr Falkingham seconded this, and all agreed.

* + - 1. **Ward Cllr Report**

Ward Cllr Hammond reported that ERYC have conducted a site visit of the footpaths near Wold View and opposite the petrol station, and will carry out intermediate repairs. The footpaths have been scheduled to be resurfaced fully.

ERYC have approved the Parish and Town Council Charter and will be in contact with PCs in due course.

ERYC will be opening new funding for the Queens Jubilee in 2022.

* + - 1. **Matters Arising (including actions not listed on agenda)**

**Grass Cutting Costs**

The clerk has contacted ERYC regarding obtaining a quote for cutting the village green. ACTION: Clerk to liaise further with the grass contractor and report back at the next meeting.

**Adding Signatories to the Barclays Account**

There was no update on this. ACTION: Clerk to keep this as an outstanding action until she has an update.

**Bus Shelter**

ACTION: Cllr Hemesley to post a call for volunteers on Fb to paint the bus shelter.

**Refurbishment of Benches Progress**

ACTION: Carry over until 2022.

**Work on Pond**

ACTION: Carry over until Summer 2022.

**Information Board Refurbishment**

ACTION: Carry over until Spring 2022.

**Installation of New Noticeboard**

ACTION: Cllr Hemesley to find a resident who can assist with this and report back in December.

**Newsletter**

ACTION: Agenda this for December.

**Village Action Day**

ACTION: Carry this over until Spring 2022.

* + - 1. **Accounts**

The clerk had circulated to Cllrs prior to the meeting, all invoices to be paid, the bank statements, bank reconciliation and schedule of payments.

The following payments were proposed for approval by Cllr Hemesley, seconded by Cllr Falkingham and agreed by all:

Samantha O’Connor – (clerks’ salary for October) via BACS.

HMRC - £11.80 (clerks’ PAYE for October) via BACS

The bank statement and accounts reconciliation were signed by Cllr Falkingham.

Two payments were made outside of the meeting with prior approval, as follows:

25/10/2021 Florida Marquees - £236.88 (deposit for marquee for Queens Jubilee) via BACS

10/11/2021 Samantha O’Connor - £64.50 (repayment for dog waste bags) via BACS

Both invoices and accompanying schedule of payments were signed by Cllrs Falkingham and Hemesley.

* + - 1. **Queens Jubilee Event Menu**

Cllr Hynes had sent a choice of menus to all Cllrs prior to the meeting. A discussion was held, and a menu was decided upon. It was noted that each resident will be given a voucher for food, to be able to get an accurate figure for the caterers next year.

* + - 1. **Adoption of Complaints Procedure**

Cllr Hynes had produced a complaints procedure for the PC to review. All Cllrs had been sent the document prior to the meeting. Cllr Hemesley proposed to adopt this, Cllr Falkingham seconded this, and all agreed. ACTION: Clerk to publish this on the PC website.

The clerk noted that a complaint had been made by a resident regarding the lack of dog waste bags and, allegedly as a result, the increase of dog fouling in the village. The complaint was focussed on previous emails regarding this being ignored by the PC. After the clerk and Chair had made efforts to locate the emails that the resident claimed he had sent prior to the complaint, it was found that none had been received. The Chair had invited the resident to the meeting to discuss this matter and produce the previous email correspondence, but the resident has not attended. Considering this, the PC have now closed the complaint. ACTION: Cllr Hemesley to respond to the resident with the outcome.

The clerk wanted it noting that the PC offer this service as an emergency option for residents, and that the PC should not be held responsible for dog walkers who do not pick up after their dog. The clerk suggested removing the dispenser if the reason for the increased dog fouling is due to it running out of bags. The dispenser should not be relied on to furnish residents and visitors with dog waste bags. A discussion was held, and it was agreed to review the removal of the dispenser in 2022. ACTION: Clerk to agenda this item for Summer 2022.

* + - 1. **Planning Application**

21/04033/PLF Change of use - agricultural/ paddock land to domestic garden and siting of detached outbuilding/ stable. Location: Land West of Mill View, Church Lane, YO25 9RU. A discussion was held, and no objections were raised. ACTION: Clerk to respond to ERYC accordingly.

* + - 1. **Festive Fridaythorpe**

The clerk has asked ABN for a donation and has sent the PC bank details across. This is awaiting approval.

* + - 1. **Emergency Plan Review**

The clerk had sent this to Cllrs prior to the meeting for any updates. It was confirmed that the plan is still current. ACTION: Clerk to republish on PC website and send to ERYC.

* + - 1. **Financial Regulations Review**

The clerk had sent the regulations to the Cllrs prior to the meeting and noted that these are the most up-to-date ones from ERNLLCA. ACTION: Clerk to republish on PC website.

* + - 1. **ERYC Annual Count of Rough Sleepers**

The clerk has received the annual request for rough sleepers. She noted that the night that the numbers are recorded is the same as the next meeting. ACTION: Clerk to agenda this for November.

* + - 1. **Community Issues**

None.

* + - 1. **Correspondence**

**None.**

* + - 1. **Date of Next Meeting –** 15th December, 7.30pm at ABN (location to be confirmed on agenda)

The meeting closed at 20:17 hrs.

Signed as a true and correct record, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_