**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council (PC) held Wednesday 15th September 2021 at 19:30 hrs at the Church.**

The meeting was opened by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Hynes, Falkingham and Parker.

**PARISH COUNCIL MEETING**

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:34 hrs.

* + - 1. **Welcome and Apologies** – Cllrs Wormald, Prendergast, and Ward Cllr Hammond.
			2. **Declarations of Interest (including outstanding acceptance forms)**

There were no declarations of interest regarding any agenda items. Cllr Falkingham completed his declaration of acceptance of Councillor form, and this was counter-signed by the clerk. ACTION: Clerk to send this form and Cllr Hemesley’s completed forms to ERYC.

ACTION: Cllr Wormald to complete the form at the next meeting.

* + - 1. **Approval of Previous Minutes**

Cllr Hemesley proposed to accept the minutes as a true and accurate record, Cllr Hynes seconded this, and all agreed.

* + - 1. **Ward Cllr Report**

Ward Cllr Hammond was not present, and the clerk had not received any updates on issues.

* + - 1. **Matters Arising (including actions not listed on agenda)**

**Footpath from Wold View**

ACTION: Cllr Hemesley to raise this at the next walkabout.

**Refurbishment of Benches Progress**

Cllr Hemesley has received three verbal quotes for £100, £150 and £250. Cllr Hemesley proposed to go with the quote for £100, Cllr Hynes seconded this, and all agreed. ACTION: Keep on as a rolling agenda item for progress of works.

**Adding Signatories to the Barclays Account**

There was no update on this. ACTION: Clerk to keep this on the agenda until she has an update.

**Village Walkabout**

Due to ERYC missing the walkabout appointment and other commitments, this has not taken place. ACTION: Clerk to chase ERYC.

**Work on Pond**

Cllr Hynes has spoken to several companies who have shown no interest in carrying out the work. A discussion was held, and it was agreed that gravel and stones should be placed round the edge in Spring/ Summer. ACTION: Keep on as a rolling agenda item to schedule the works for 2022.

**Information board**

ACTION: Keep on as an agenda item to schedule repair works.

**Bus Shelter**

ACTION: Cllr Hemesley to post a call for volunteers on Fb to paint the bus shelter.

**Grass Cutting Expenditure**

ACTION: Cllr Hemesley to make enquires at the next walkabout.

* + - 1. **Accounts**

The clerk had circulated to Cllrs prior to the meeting, all invoices to be paid, the bank statements, bank reconciliation and schedule of payments.

The following payments were proposed for approval by Cllr Hynes, seconded by Cllr Falkingham and agreed by all:

Tom Hemsley - £120 (repayment of window cleaning fees)

Samantha O’Connor – (clerks’ salary for July and August)

HMRC - £15.40 (clerks’ PAYE for July and August)

MJ Thompson - £555 (grass cutting x 3)

The bank statements and accounts reconciliation were signed by Cllr Hynes.

The clerk noted that a payment was made outside of the meeting under the RFO powers detailed in the Financial Regulations. Payments were made as follows:

03/09/2021 Emma Fletcher - £168 (internal audit). This was signed by Cllrs Hynes and Falkingham.

Cllr Hemesley handed the clerk window cleaning receipts for July and August. ACTION: Clerk to list these for approval at the next meeting.

* + - 1. **Nuisance Parking**

The clerk has received an email from a resident on Manor Garth regarding nuisance parking which is blocking access to their driveway. The clerk has already responded confirming that this is not a matter for the PC or ERYC. If access is being blocked, then the resident needs to contact the Police.

* + - 1. **Public Spaces Protection Order Review 2022**

The clerk has received correspondence from ERYC regarding the renewal of Public Spaces under Protection Orders. It was confirmed that the PC do not have any in the area nor consider any areas that should be under such an order.

* + - 1. **Parish Council Cluster Meeting**

The clerk has received an email from the North Dalton clerk asking for interest in the PC joining a cross-ward cluster meeting to discuss similar priorities amongst parishes. A brief discussion was held, and the PC did not feel that this would be beneficial as there are already several groups in place.

* + - 1. **Installation of New Noticeboard and Removal of Old Noticeboard**

Cllr Hynes confirmed that he has taken delivery of the new noticeboard. A discussion was held as to where to place the new noticeboard given that the old one is concreted in. ACTION: Cllrs to look at options after the meeting. ACTION: Keep on as an agenda item to progress installation works.

* + - 1. **The Queens Platinum Jubilee (lighting of beacons)**

A discussion was held, and Cllr Hynes agreed to be the lead on this. ACTION: Clerk to express and interest with Cllr Hynes details.

Cllr Hynes suggested that the PC hold the village gathering at the same time. He confirmed that the grant has been successful and asked Cllrs if he could go ahead and make payments for the relevant deposits. As this had already been discussed, it was agreed by all that Cllr Hynes was authorised to make payments for the full amount of the grant. ACTION: Clerk to put payments onto Barclays as and when Cllr Hynes sends these through.

Cllr Hynes noted that the PC do not need to make amendments to their insurance policy, as all companies being used have their own.

* + - 1. **Village Action Day**

ACTION: Keep on as a rolling agenda item to schedule a day in 2022.

* + - 1. **Community Issues**

Cllr Hemesley suggested starting Festive Fridaythorpe preparations now. A date was set for the 18th December. Cllr Hemesley volunteered to be the lead on this. ACTION: Clerk to get the flyer amended and printed for distribution by the end of October.

Cllr Hynes raised the PC newsletter, and it was agreed to put this on November’s agenda for discussion. ACTION: Agenda this for the next meeting

* + - 1. **Correspondence**

None.

* + - 1. **Date of Next Meeting –** October 20th, 7.30pm at the Church. Cllr Hynes sent his apologies in advance for this meeting.

The meeting closed at 20:30 hrs.

Signed as a true and correct record, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_