**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Remote Meeting of the Parish Council (PC) held Wednesday 21st October 2020 at 19:00 hrs.**

The meeting was chaired by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Falkingham, Wormald, Prendergast and Parker.

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:05 hrs.

* + - 1. **Welcome and Apologies** – Cllr Hynes.
			2. **Declarations of Interest** – None.
			3. **Approval of Previous Minutes**

The minutes from 16th September were agreed to be a true and accurate record.

* + - 1. **Matters Arising (including actions not listed on agenda)**

**Zoom License**

The clerk has purchased the license and PC meetings can now go ahead as normal. The clerk had asked the PC prior to the meeting if they would agree for one of her other PCs to pay them a nominal fee of £5 per meeting to use their service. All were happy with this arrangement.

**New Councillor Forms**

Th clerk noted that Cllr Prendergast’s ‘Declaration of Acceptance’ form was outstanding. ACTION: Cllr Prendergast to post the form to the clerk.

**Defibrillator Ownership Stickers**

The clerk has had confirmation from ABN that they will be installing their own stickers on the recently purchased machine and when appropriate, a photo will be taken with a member of the PC.

* + - 1. **Accounts**

The clerk had circulated to Cllrs prior to the meeting, all invoices to be paid, the bank statements, bank reconciliation and schedule of payments.

The following payments were proposed for approval by Cllr Hemesley, seconded by Cllr Prendergast and agreed by all:

MJ Thompson \_ £370 (grass cutting)

Samantha O’Connor – (clerks’ salary for September)

HMRC - £41.40 (clerks PAYE for September)

The clerk reported that she had already purchased the Zoom license on the 13th October as it had been approved in the September meeting.

* + - 1. **Asset Register Review**

Cllr Hynes asked for this to be reviewed so that he could carry out the relevant risk assessments. The clerk had sent the register to all Cllrs prior to the meeting for their consideration. A discussion was held, and it was agreed that all the items were still relevant. Cllr Hemesley offered to check the state of the snow shovel and report back. Cllr Hemesley asked if a relative value could be placed on the telephone box rather than the purchase price of £1. ACTION: Clerk to research the costs of buying a red telephone box and inform the PC at the next meeting. ACTION: Once agreed upon a value, the clerk will amend the asset register value and inform the insurance company.

* + - 1. **Refurbishment of Benches Progress**

Cllr Falkingham informed the PC that he has a quote for £100. Cllr Hemesley advised that he would obtain two more quotes. ACTION: Cllr Hemesley to bring these to the next meeting.

* + - 1. **Ownership of Pond Shelter Decision**

Cllr Hemesley is still to send the list of issues to Ward Cllr Hammond. ACTION: Carry over to the next meeting for an update.

* + - 1. **Planting of Saplings on Wold View Update**

Cllr Prendergast reported that he would be planting 5-6 saplings in the next week at the agreed location. The largest sapling is only 4-foot-high so should not encroach on anyone’s view. Cllr Prendergast had sent a compiled list of the feedback he had received when making the door-to-door enquiries. Of the houses that were in at the time of calling, 17 agreed to this, 3 were not sure and 2 were against.

The clerk reported that she had a complaint from a Wold View resident about the planting of the saplings who had raised some safety concerns. A discussion was held, and the PC reported that the saplings would not cause any safety issues and that there would be on-going maintenance of these trees.

The clerk asked that a resolution be brought to the complaint made against Cllr Prendergast before he was made a Cllr. Cllr Prendergast stated that he only made a comment about how long it takes for a tree to grow to a significant size, i.e. hundreds of years, it was not a personal comment. The PC took the stance that they were apologetic if any offense had been taken by the resident. ACTION: The clerk to respond to the resident accordingly.

Cllr Prendergast asked if the PC would allow him to plant bulbs around the base of each sapling. All were happy for this to go ahead.

Cllr Prendergast proposed that the work be undertaken as agreed, Cllr Hemesley seconded this, and all agreed.

* + - 1. **BT Phone Box**

The clerk suggested that this be deferred until the next meeting and kept on as a rolling agenda item. ACTION: Clerk to agenda for the November meeting.

**Cllr Hemesley lost connection at this point.**

* + - 1. **Additional Streetlights**

The clerk suggested that this be deferred until the next meeting and kept on as a rolling agenda item. ACTION: Clerk to agenda for the November meeting.

**Cllr Hemesley re-joined the meeting.**

* + - 1. **‘Duck’s Crossing’ Signs**

Ward Cllr Hammond wasn’t in attendance to provide an update. ACTION: Defer until next meeting.

* + - 1. **Clothing/ Textile Bank**

A brief discussion was held, and it was agreed that there was nowhere to put a bank. ACTION: Clerk to respond accordingly.

**19:26pm Ward Cllr Hammond joined the meeting at this point and apologised as he thought it started at 7.30pm.**

* + - 1. **Festive Fridaythorpe**

The clerk asked for this be put on the agenda for discussion in light of the restrictions around people gathering. She suggested considering the restrictions in place, that the normal event will not be able to go ahead and that residents should be encouraged to decorate their windows to make the community come together. Cllr Wormald suggested decorating the bus shelter. All agreed that this was a good idea. ACTION: Clerk to design a flyer asking residents to participate in in the Christmas windows project and bring this to the next meeting for approval.

At this point Cllr Hemesley asked Ward Cllr Hammond if he wanted to provide any updates that he had.

Ward Cllr Hammond reported that he had been advised that the engineer who was in charge of the pond shelter work, has been absent due to illness so this has not progressed. ACTION: Ward Cllr Hammond to provide the PC with an update at the November meeting.

He has not heard anything back about the ‘ducks crossing’ signs but will chase for an update for the next meeting.

* + - 1. **Community Issues**

None.

* + - 1. **Correspondence**

The clerk had forwarded an email from a gritting company who offer services on those roads that ERYC do not grit. It was discussed an agreed that the clerk should make contact and ask for further details. ACTION: Clerk to provide an update at the November meeting.

* + - 1. **Date of Next Meeting –** November 18th at 7pm via Zoom.

The meeting closed at 19:43hrs.

Signed as a true and correct record,

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