**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Remote Meeting of the Parish Council (PC) held Wednesday 18th November 2020 at 19:00 hrs.**

The meeting was chaired by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Hynes, Prendergast, and Parker. Ward Cllr Hammond was also in attendance.

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:08 hrs.

* + - 1. **Welcome and Apologies** – No apologies had been sent. Cllr Falkingham and Wormald were not present.
			2. **Declarations of Interest** – None.
			3. **Resignation of Chair**

Cllr Hemesley stated that due to other commitments, he did not feel able to carry on as Chair and asked for nominations for a new one. No nominations were received so Cllr Hemesley agreed to stay on as Chair until a new Chair is elected.

* + - 1. **Election of Interim Chair**

As no nominations were received, it was agreed to organise an Annual Parish Council Meeting (APCM) for February where this will be revisited. ACTION: Clerk to organise an APCM and Annual Parish Meeting (APM) for February 2021.

* + - 1. **Approval of Previous Minutes**

The minutes from 21st October were proposed to be a true and accurate record by Cllr Hemesley, this was seconded by Cllr Hynes and all agreed.

* + - 1. **Matters Arising (including actions not listed on agenda)**

**BT Phone box Value**

The clerk had conducted some research and found that red telephone boxes sell from £1950 up to £3600. It was agreed that given the state of the phone box, that it should be insured for £2000. ACTION: Clerk to notify the insurance company. ACTION: Clerk to get clarity from ERNLLCA on the value that is listed on the assets register.

**Refurbishment of Benches Progress**

Cllr Hemesley is still to obtain two further quotes. ACTION: Cllr Hemesley to obtain these before Spring.

**Winter Gritting**

The clerk stated that she had given the company the additional details requested but has not heard anything further from them. ACTION: Clerk to chase the progress of this before the next meeting.

**19:25 hrs Cllr Wormald joined the meeting at this point.**

* + - 1. **Accounts**

The clerk had circulated to Cllrs prior to the meeting, all invoices to be paid, the bank statements, bank reconciliation and schedule of payments.

The following payments were proposed for approval by Cllr Hemesley, seconded by Cllr Wormald and agreed by all:

Samantha O’Connor – (clerks’ salary for October)

HMRC - £38.60 (clerks’ PAYE for October)

The clerk noted that she had received a £5 cheque from Millington Cum Givendale PC for the use of the Zoom license. ACTION: Cllr Hynes to download the Barclays app so that this can be paid in. ACTION: Clerk to agenda ‘adding Cllrs as signatories’ for the December meeting.

* + - 1. **Asset Register – Completed Risk Assessment**

Cllr Hynes reported that this was now complete but had only recently sent this to the Cllrs. It was agreed to defer this until December for further discussion. ACTION: Clerk to agenda this item for the next meeting.

* + - 1. **Letter to Police Crime Commission Regarding Modified Exhaust Noise**

Cllr Hynes noted that he had sent this to the Crime Commissioner and is awaiting a response which can take between 20 and 30 days. ACTION: Cllr Hynes to update the PC at the December meeting.

* + - 1. **Cleaning of Speed Limit Signs on Church Lane and Renewal of Mere Grange Cul-de-sac Sign**

Cllr Hynes reported that these needed cleaning/ reinstating. ACTION: Clerk to report this to ERYC.

* + - 1. **Ownership of Pond Shelter Decision**

Cllr Hemesley is yet to find the list of issues initially raised. The clerk noted that she would look through the files she has and forward anything of note.

Ward Cllr Hammond stated that he had liaised with the ERYC surveyors who have signed off on all issues. Cllr Hemesley noted that the pooling water issue has not been resolved. Ward Cllr Hamond confirmed that the surveyors felt that this was due to the leaks which have now been fixed so no further works will be carried out. The general census was this is still a safety issue in Winter so needs resolving. ACTION: Ward Cllr Hammond to discuss this further with ERYC and update the PC in December. ACTION: Clerk to agenda this for discussion at the next meeting.

* + - 1. **BT Phone Box**

The clerk suggested that this be deferred until the APM for residents to comment, all agreed with this. ACTION: Clerk to agenda for the February meeting.

Cllr Hynes asked that plans for the old bus shelter be also put on the same agenda. ACTION: Clerk to add this to the February agenda.

* + - 1. **Additional Streetlights**

The clerk asked if this could now be closed as the only response she has received was an objection. All agreed this would not be taken any further.

* + - 1. **‘Duck’s Crossing’ Signs**

Ward Cllr Hammond reported that the signs have been ordered and ERYC will install them once they arrive. ACTION: Cllr Hemesley to notify the resident who originally requested the signs.

* + - 1. **Christmas Windows**

The clerk had sent a flyer to all Cllrs for their approval prior to the meeting. All were happy that this could be printed. A brief discussion was held, and it was agreed that the flyers should be delivered once lockdown ends. ACTION: Clerk to print off flyers for the shop and noticeboards in the meantime. ACTION: Clerk to print off the remainder after 2nd December and organise distribution.

* + - 1. **‘No Parking’ Signs for Wold View**

The clerk had received a phone call from a Wold View resident reporting the parking issues there. The clerk had suggested erecting ‘no parking ‘signs to keep residents from parking on the grass. A discussion was held, and it was agreed that as this is not PC owned land, there would be no way to enforce this and it is not illegal to park on the green.

Cllr Prendergast asked if there could be some temporary parking measures put in place by ERYC. ACTION: Ward Cllr Hammond to liaise with ERYC regarding this and update the PC at the next meeting.

The clerk asked if she should write to ERYC and ask them to send a letter to all Wold View residents asking people to park more considerately. It was agreed that the PC would wait and see what Ward Cllr Hammond progresses before the next meeting.

The clerk has reported the churned-up grass on Wold View, as mentioned by the same resident.

* + - 1. **Emergency Plan Review**

The clerk had updated the EP with the new Cllrs details and circulated to all Cllrs prior to the meeting. All were happy to adopt the plan again. ACTION: Clerk to add missing information for Cllr Parker and Prendergast and publish a redacted version on the website. Clerk to send a copy of the full EP to ERYC for their records.

* + - 1. **Financial Regulations**

The clerk had circulated these to all Cllrs prior to the meeting. There have been no amendments to these so she asked if these could be adopted as they are. All were happy for these to be republished. ACTION: Clerk to republish the document on the website.

* + - 1. **Community Issues**

Cllr Hemesley has spoken to a BT engineer about the damaged green box on York Road.

* + - 1. **Correspondence**

The clerk circulated an email from ERYC requesting PC representatives for the ERYC standards committee prior to the meeting. No one volunteered for this due to other commitments.

Cllr Hemesley noted that the PC had received an email from a resident about the WatchTower and asked that this be passed on to Cllr Falkingham as requested.

* + - 1. **Date of Next Meeting –** December 16th at 7pm via Zoom.

The meeting closed at 20:12 hrs.

Signed as a true and correct record,

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**