**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Remote Meeting of the Parish Council (PC) held Wednesday 16th September 2020 at 19:00 hrs.**

The meeting was chaired by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Hynes, Falkingham and Parker. Ward Cllr Hammond was also present.

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:00 hrs.

* + - 1. **Welcome and Apologies** – None. Cllr Wormald was not in attendance.
      2. **Declarations of Interest** – None.
      3. **Co-option of Councillor**

This was deferred as the individual was not present.

* + - 1. **Approval of Previous Minutes**

The minutes from 15th July and 10th September were agreed to be a true and accurate record.

* + - 1. **Matters Arising (including actions not listed on agenda)**

**Tree Planting on Wolds View**

This was deferred as the parishioner who had offered to plant the saplings was not at the meeting to give the Wold View residents feedback.

**‘Ducks Crossing’ signs**

Ward Cllr Hammond informed the PC that he had contacted the relevant department at ERYC but has not had a response yet. ACTION: Ward Cllr Hammond to contact the Service Head and update the PC at the next meeting. ACTION: Clerk to put this on the next meeting’s agenda.

Cllr Hemesley asked for streetlighting, BT telephone box and other outstanding agenda items to be put back onto the agenda given that remote meetings will be the new way of meeting for the foreseeable. ACTION: Clerk to put these on the next agenda. The clerk suggested that the PC obtain a Zoom license for £119.90 so that the meeting time was not capped at 40 minutes. Cllr Hemesley proposed to purchase the license, Cllr Hynes seconded this, and all agreed. ACTION: Clerk to obtain the Zoom license and claim the fee back before the next meeting.

**19.15pm Chris Prendergast joined the meeting.**

Cllr Hemesley suggested that agenda item no. 3 now be discussed here. Cllr Hemesley proposed to co-opt Chris, Cllr Hynes seconded this, and all agreed. The clerk signed the ‘declaration of acceptance’ form. The clerk noted that she would deliver the form to Chris for him to countersign. ACTION: Clerk to send the relevant forms back to ERYC once completed. Cllr Hemesley welcomed Cllr Prendergast to the PC.

* + - 1. **Accounts**

The clerk had circulated to Cllrs prior to the meeting, all invoices to be paid, the bank statements, bank reconciliation and schedule of payments.

Cllr Hemesley had delivered a grass cutting invoice and two window cleaning receipts to the clerk after the schedule had been produced. The clerk asked for these to be approved alongside the other invoices.

The clerk had notified all Cllrs of the NALC annual pay ward which has increased in her hourly rate. Cllr Hynes had suggested prior to the meeting that this be backdated to April 1st when the new pay scales were introduced. Cllr Hemesley proposed to pay the backdated pay, Cllr Falkingham second this and all agreed.

The following payments were proposed for approval by Cllr Hemesley, seconded by Cllr Hynes and agreed by all:

Samantha O’Connor – (clerks’ salary for July)

Emma Fletcher - £168 (internal audit)

Samantha O’Connor - £17.33 (microphone for remote meetings)

Samantha O’Connor – (clerks’ salary for August)

HMRC - £33 (clerks PAYE for August)

Samantha O’Connor – (clerks back dated pay award increase)

Tom Hemesley - £22 (window cleaning receipts a x 2)

MJ Thompson – £370 (grass cutting)

A payment of £55.40 for the clerks PAYE for July to HMRC was made prior to this meeting in line with the Financial Regulations relating to interest incurred on unpaid bills. This was paid before approval as the meeting did not go ahead in August when this bill required payment.

* + - 1. **Pedestrian Refuge Site Visit Update**

Cllr Hynes informed the PC that himself, Cllr Parker and Ward Cllr Hammond attended the site visit with the ERYC engineer. The survey found that the preferred locations near to village shop & pub (opposite the ginnel from Manor Garth) did not meet requirements as the road is too narrow for a refuge and lorries to pass either side. The only location wide enough is to the East of the entrance to Manor Garth (near where the National Express bus stops were). However, as a consequence, on road parking would need to be suspended for some distance either side.

It was agreed that a crossing here would severely disadvantage residents who park outside their homes alongside this stretch and no additional/alternative parking location would be provided for them. It would also get much less use by residents as it was away from shopping facilities and the pub. The PC took a decision using these facts not to progress this further.

* + - 1. **Sale of Defibrillator**

Cllr Hynes reported that he had sold the old defibrillator machine for £255.00 and after eBay and PayPal fees, the net proceeds are £221.31.

Cllr Hynes noted that the cabinet still has a sticker on it stating that it is owned by the PC and asked if the PC should contact ABN to see if they want their own sticker inside, all agreed to approach ABN. ACTION: Clerk to liaise with ABN.

Cllr Hemesley noted his thanks on behalf of the PC to ABN for providing the funds for the replacement machine.

* + - 1. **Refurbishment of Benches Progress**

Cllr Hynes asked what the progress was on this. Cllr Falkingham has not arranged a quote but stated that he would do so for the next meeting. ACTION: Clerk to agenda this for October.

Cllr Hemesley stated that he would seek two additional quotes for the next meeting.

* + - 1. **Ownership of Pond Shelter Decision**

Cllr Hemesley informed the PC that he is yet to find the list of issues and forward this to Ward Cllr Hammond. ACTION: Cllr Hemesley to do this before the next meeting. Ward Cllr Hammond reported that ERYC had sent surveyors to the site who identified the area where the water pools and will be resolving the issue. Cllr Parker noted that one of the treads on the jetty is loose and needs fixing. Cllr Hemesley advised that he would look at this. Ward Cllr Hammond stated that he would add this to the list of issues.

* + - 1. **Internal Auditor Report**

The clerk had forwarded the report to all Cllrs prior to the meeting. The clerk confirmed that there were no recommendations from the internal auditor and that the financial controls that the clerk has in place are in order. Cllr Hemesley thanked the clerk for preparing the Annual Return.

* + - 1. **Motorbike Noise**

Cllr Hynes reported that the level of noise from motorbikes with modified exhausts is increasing. As this is a Police issue, he suggested that the PC write to the Police Commissioner. All agreed that Cllr Hynes should draft a letter.

* + - 1. **Community Issues**

None.

* + - 1. **Correspondence**

The clerk had sent an email to all Cllrs prior to the meeting regarding a clothes recycling company who are asking for financial support from the PC to site a bin in the area. Cllr Hynes declared an interest in this as he is part of the Yorkshire Air Ambulance (YAA) scheme for clothes recycling.

The meeting ended at 19:34 hrs. ACTION: Clerk to agenda ‘clothing banks’ for October as this was not resolved.

* + - 1. **Date of Next Meeting –** 21st October at 7pm via Zoom.

Signed as a true and correct record,

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