**Fridaythorpe Parish Council**

This is a monthly update of the Parish Council in lieu of the meeting which was scheduled to be held on 15th April 2020.

This report has been prepared by the clerk on the 21st April and has been circulated to all Councillors.

**1. Covid-19 Updates**

**Devolution of Powers to Clerk**

A notice has been posted on the noticeboards informing residents of the devolution of powers to the clerk in conjunction with Chair under the Local Government Act 1972, section 101. This process was done via email by the Cllrs and following advice from ERNLLCA. This emergency power allows the clerk to make payments and decisions in the absence of a meeting.

**Deferred Annual Parish Meeting and Annual Parish Council Meeting.**

Regulations in force from 4th April 2020 remove the requirement for Town and Parish Councils to hold an AGM in March /April /May 2020. The regulations also provide that where any appointment would be made at an annual meeting of the council, such a meeting continues until the next annual meeting of the authority or until the authority determine. Therefore, appointments of chairs, mayors etc will continue until the Council next meets either in person or remotely. The PC can still hold an AGM but are not required to do this in April or May of this year.

The regulations apply only up until the 7th May 2021 so at that point the legal position reverts to as it is now and the PC will have to hold the 2021 annual meeting ( if the PC have not already held it ) in May 2021.

**Referral for Vulnerable Persons**

The clerk has received information from Humberside Police regarding referral forms for communities who identify vulnerable persons who may need assistance. If anyone knows of any resident who would qualify for this, then the clerk should be contacted, and the referral request can be made. The clerk will need the residents name, address, telephone number, vulnerability and who the referral is being made by.

**Annual Return**

The clerk has received guidance from PJF Littlejohns that the Annual Return has been postponed. Once any further updates are received, the Parish Council will make residents aware of the new deadline for this to be completed.

**2. Signing of Minutes from 11th March 2020**

These were signed by the clerk as a true and accurate record.

**3. Matters Arising and Outstanding Actions**

**Co-option of a Councillor**

This will be on the next agenda when Councillors meet remotely or in person. Further clarity needs to be sought on the criteria for becoming a Councillor. ACTION: Clerk to clarify this before the next meeting.

**Adoption of Pond Shelter**

The decision on whether the PC should adopt the shelter will be made at the next meeting. The clerk has emailed Ward Cllr Hammond asking for an update in regards to the fault list. ACTION: Keep this on as a rolling agenda item.

**Defibrillator**

ABN have not updated the PC yet as to whether they will fund the replacement parts for the second defibrillator. The clerk has emailed ABN again so that the PC can discuss the viability of having two machines at the next meeting. ACTION: Keep this on as a rolling agenda item.

**Pedestrian Refuge**

Considering the current lockdown measures, the site visit with an ERYC engineer to discuss this has been cancelled. ACTION: Keep on as a rolling agenda item.

**Conservation Area on Wold View**

ERYC have confirmed that they will continue to cut the grass if the saplings are planted with enough room between them. The clerk has suggested to Councillors that a letter be written to Wold View residents asking if they are happy for this work to be carried out. ACTION: Keep this on as a rolling agenda item.

**Ideas for BT Phone Box**

This was an item for discussion in the April meeting but in the meantime, if any resident can think of any potential ideas for the use of the BT phone box then please email the clerk at [fridaythorpeparishclerk@outlook.com](mailto:fridaythorpeparishclerk@outlook.com). ACTION: Keep on as a rolling agenda item.

**Plaques for Picnic Benches**

The clerk has ordered seven plaques. ACTION: Clerk to arrange these to be installed upon delivery.

**Additional Street Lights**

This was due to be discussed at the April meeting but in light of the current lockdown measures if any residents wish to make their views in writing then please email the clerk at [fridaythorpeparishclerk@outlook.com](mailto:fridaythorpeparishclerk@outlook.com) . ACTION: Keep on as a rolling agenda item.

**Newsletter**

This has not been progressed considering the pandemic. ACTION: Keep this as a rolling agenda item to start up again once the PC meet. The clerk has asked Cllrs in the meantime to consider producing a copy and posting this on the web site and noticeboards.

**Noticeboard**

The clerk needs to obtain three prices. ACTION: Clerk to research this and inform the Councillors.

**Village Gardening Day**

This has been postponed until lockdown measures have been lifted. ACTION: Keep this on as a rolling agenda item.

**End of Year Reports**

The clerk has produced the financial report and it is displayed on the noticeboard alongside this update. ACTION: Chair to produce an end of year report for publication.

**VE Day Commemorations**

This event has now been cancelled.

**4. Accounts**

The bank statement and reconciliation will need to be signed at the next meeting.

The schedule of payments was sent to all Cllrs on the 21st April and will need signing at the next meeting.

BACS payments were made for the following:

ERNLLCA - £284.72 (membership fees)

Tom Hemesley - £20 (window cleaning expenses)

Samantha O’Connor - £68.60 (bench plaques x 7)

Samantha O’Connor – (salary for March)

HMRC - £25 (clerks PAYE)

**5. Correspondence**

None

**6. Community Issues**

None.

**7. Date of Next Meeting** – The next scheduled meeting is May the 20th which would be the Annual Parish Council Meeting. At this time, it cannot be confirmed if this will be going ahead. An update will be provided by the clerk if the PC are unable to meet and the meeting may be held remotely following guidance from ERNLLCA.