**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council (PC) held Monday 7th January 2019 at 19:30 hrs at ABN Mill, Fridaythorpe.**

The meeting was chaired by Councillor Hynes in Cllr Hemsley’s absence and assisted by the clerk.

**OPEN FORUM**

Nothing was discussed here.

Meeting started at 19:30 hrs

* + - 1. **Welcome and Apologies** - Cllr Hemesley.
			2. **Declarations of Interest** – None.
			3. **Minutes of Previous Meeting –**The minutes were signed as a true and accurate record.
			4. **Matters Arising (including outstanding actions)**

**Brown Tourist Sign for the Church**

It was agreed to carry this over until February. ACTION: Clerk to check with Cllr Hemesley on the progress of completing the pack sent from ERYC at the next meeting.

**Community Issues**

At the last meeting in November, Cllr Hemsley agreed to look at fitting a lip over the notice board, but it was agreed that this should be carried over until the next meeting. ACTION: Clerk to check progress of this at the next meeting.

**Location of Bus Timetable**

The clerk noted that ERYC have confirmed that they have ordered a pole and bus timetable case which will be fitted by the pond shelter in due course.

* + - 1. **Accounts**

The bank statement was checked alongside the bank reconciliation and signed by Cllr Hynes.

Cheques were signed by Cllr Hynes and Cllr Falkingham and made for the following;

M J Thompson - £280, chq no. 100577 (village green cuts)

Came and Company - £280, chq no. 100578 (insurance)

HMRC - £74.21, chq no. 100579 (clerks PAYE)

Samantha O’Connor - £296.85, chq no. 100580 (clerks salary).

The clerk asked the PC if funds from the savings account could be moved into the current account so that it can be easily used. Cllr Hynes suggested leaving the funds where they were but that if the current account drops below £2000 then £2000 be transferred across using internet banking. It was noted that if all were in agreement that this could happen without the need for an extraordinary meeting. Cllr Hynes proposed this motion, Cllr Rees seconded this and Cllr Falkingham was in agreement.

* + - 1. **Planning Applications**

18/03402/PLF Alterations to window and doors to No.1 Church Barns (retrospective planning) and erection of two sheds/log stores. Location: No.1 and 2 Church Barns, Church Lane, Fridaythorpe. The decision by ERYC to approve the plans was read out by clerk.

* + - 1. **Precept**

The clerk had sent an email prior to the meeting detailing all expenditure and the level of spending by the PC. She recommended that although there are large reserves the PC should keep the precept demand the same at £4500 in light of the potential village pub project, the clerk asked the Cllrs for their thoughts. After some discussion it was agreed that the precept be kept the same. Cllr Hynes proposed this, Cllr Rees seconded the motion and Cllr Falkingham was in agreement. The form was signed by both the clerk and Cllr Hynes in the absence of the Chair. The clerk noted that given the reserves the PC have, a plan should be put into action for using this in the coming year.

* + - 1. **Festive Fridaythorpe Review**

It was agreed to carry this over to the next meeting. ACTION: Clerk to agenda this for February for an update from Cllr Hemesley.

* + - 1. **Defunct Bus Shelter**

After some research conducted by Cllr Hemsley prior to the meeting it was discovered that the PC own the bus shelter. Cllr Hynes suggested that it be added to the asset register and recommended that it be risk assessed in Spring. ACTION: Clerk to add the shelter to the register and agenda ‘Risk Assessment’ for Aprils meeting. ACTION: Clerk to go through all assets on the register and list all that require risk assessments.

* + - 1. **Fridaythorpe Children’s Fund**

Cllr Hynes informed the PC that he had valued the shares and they total £31.04. In Cllr Hemesley’s absence it was agreed to agenda this again for February for a further update.

* + - 1. **Community Speed Watch Volunteers**

The clerk had sent an email prior to the meeting with the response from Humberside Police regarding this initiative. They are offering a training scheme for community volunteers with a possible launch in Spring 2019. It was suggested that volunteers for this be sought now so that there is a group ready for when a further update is provided. Cllr Rees suggested that a good way to ask for volunteers would be to publish this information in a PC newsletter. Cllr Falkingham and the clerk noted that the PC had started devising a newsletter before the PC were unable to operate due to lack of Cllrs. ACTION: Clerk to send the template of newsletter that she had previously produced to all Cllrs before the next meeting. ACTION: Clerk to agenda ‘Newsletter’ for February.

Cllr Hynes commented that in the policing newsletter that the clerk had sent, the crime commissioner was asking for PCs to consider three areas that were in need of addressing in their parish. It was agreed that the most important concerns were as follows;

* Speeding within the parish boundaries and through the village.
* A rise in reports of suspicious persons looking in cars after dark.
* The low level of service of health responders to the village due to a lack of response vehicles. ACTION: Clerk to respond with this information by the deadline of 17th February.
	+ - 1. **Community Issues**

Cllr Rees commented that the questionnaire on the village pub needs to be distributed. ACTION: Clerk to change the date on the questionnaire and print these for Cllr Rees to distribute.

Cllr Rees suggested that the PC use the underspend from this year to progress the installing of plant pots underneath the village signs. Cllr Falkingham noted that Holtby have erected gates either side of the village which could be something the PC look at doing. ACTION: Clerk to approach ERYC for guidance on putting planters on verges at both East & West entrances to the village on the A166. ACTION: Clerk to agenda this for February

* + - 1. **Correspondence**

The clerk has been contacted by Full Sutton and Skirpenbeck PC regarding the new extended plans for the prison in Full Sutton. The clerk invited the PC to respond but all were in agreement that it would have no impact on Fridaythorpe so they felt there was no need to comment.

* + - 1. **Date of Next Meeting –** February 20th at ABN.

There being no further business, the meeting closed at 20:33 hrs.

Signed as a true and correct record,

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