**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council (PC) held Wednesday 6th November 2019 at 19:30 hrs at ABN Mill, Fridaythorpe.**

The meeting was chaired by Cllr Hemesley and assisted by the clerk.

Present: Cllrs Hemesley, Hynes, Falkingham and Wormald. One member of the public was present.

**OPEN FORUM**

Nothing was discussed here.

The meeting started at 19:30 hrs.

* + - 1. **Welcome and Apologies** – Ward Cllr Hammond gave his apologies. Cllr Hemesley welcomed the resident who has expressed an interest in becoming a Cllr. He asked all Cllrs to introduce themselves at this point.
			2. **Declarations of Interest** – Cllr Hemesley declared a non-pecuniary interest in ABN Mill given that his wife is an employee of ABN.
			3. **Minutes of Previous Meeting –** The minutes from 18th September were signed as a true and accurate record.
			4. **Matters Arising (including outstanding actions)**

**Brown Tourist Sign for the Church**

Cllr Hemesley informed the Parish Council that currently there is no PCC. The vicar is looking for volunteers to join. Due to the lack of a keyholder, the church now has restricted opening times. Given the situation, the PC to agreed to defer this action until the PCC is up and running.

**Ownership of Shelter by the Pond**

Cllr Hemesley now has a contact at ERYC who he will liaise with regarding the progress of this. ACTION: Cllr Hemesley to update the PC at the next meeting.

**Community Funded Informal Crossing/ Pedestrian Refuge**

This is awaiting an update from Ward Cllr Hammond. ACTION: Clerk to ask for an update.

**Pond Liner**

Cllr Hynes noted that he had not been able to do this due to the recent poor weather but that the pond is now at a full level. It was agreed that the level would be monitored over Winter and this can be addressed again next year if needed.

**Village Green Signs**

The clerk noted that she needed to order some laminate pouches and would deliver the signs to Cllr Hynes once this had been completed. ACTION: Clerk to make new signs.

**Fridaythorpe Charity Funds Update**

Cllr Hynes reported that he had received no response yet to his initial letter. As he has no contact telephone number, he is unable to progress this further. ACTION: Cllr Hemesley to try and obtain the telephone number.

**Rat Infestation in the Pub**

Cllr Hemesley has reported this to ERYC who have since sent an extermination team. The trees being cut in the car park was as a result of this. ERYC have also contacted the owners as to the state of the property.

* + - 1. **Accounts**

The bank statement was checked alongside the bank reconciliation. The bank reconciliation was signed by Cllr Hynes. The schedule of payments was signed by Cllr Hynes and Cllr Hemesley.

An invoice for the following was received and approved for payment by all members of the PC;

Samantha O’Connor - £115.80 (ink cartridges)

ACTION: Clerk to make a BACS transfer for the above payee.

The clerk had sent three prices for picnic benches to all Cllrs prior to the meeting. It was agreed by all to go with the one from Nisbets at £144.05 + VAT, and that the PC require two benches. Cllr Wormald offered to have them delivered to his address. The clerk asked how the PC would pay for these. It was suggested that the clerk contact Nisbets and ask that they invoice the clerk prior to delivery so that this can be paid. ACTION: Clerk to contact Nisbets. ACTION: Cllr Falkingham and Hemesley to obtain three quotes for the installation of the benches and the maintenance of the existing benches set out in the risk assessment.

* + - 1. **Review of Clerk Contract**

The clerk had sent a revised version to all Cllrs prior to the meeting. Amendments had been made to detail holiday entitlement and remove previous ambiguity from some sections. Cllr Hynes had reviewed this and had liaised with the clerk regarding the amendments. All were in agreement that the new contract should be signed. Cllr Hemesley and the clerk signed the contract. ACTION: Cllr Hynes to produce the policies set out in the contract for approval at the next meeting.

* + - 1. **Financial Regulations Review and Adoption**

The clerk had circulated the new document to all Cllrs prior to the meeting. All agreed that these should be adopted as the new regulations. ACTION: Clerk to publish these on the website.

* + - 1. **Emergency Plan – Confirmation of use of Church**

The clerk had populated the new template and circulated this to all Cllrs prior to the meeting. The emergency location was discussed given that the Church currently has no key holder. It was agreed that the pond shelter be the first location and the church be the second. All were in agreement that this should be adopted. ACTION: Clerk to amend the plan with the updated details and publish on the website as well as send a copy to ERYC.

* + - 1. **Review of Councillor Allowances**

The clerk had circulated an email relating to Councillor allowances prior to the meeting. No Cllr was interested in receiving an allowance for their duties.

* + - 1. **VE Day Commemorations**

This was deferred until January. ACTION: Clerk to agenda this for January meeting.

* + - 1. **Festive Fridaythorpe**

A discussion was held around the arrangements for this and it was agreed that it would be held on the 14th December if the Vicar was available. The clerk noted that she would print the flyers with the date and distribute these to Cllrs to deliver. ACTION: Clerk to print flyers.

* + - 1. **Estimate of Rough Sleepers**

The clerk had circulated an email from ERYC relating to the annual estimate of those sleeping rough within the East Riding of Yorkshire on the evening of Tuesday 19 November into the morning of Wednesday 20 November. It was discussed and agreed that the clerk would respond with a value of 0 unless otherwise instructed by the PC.

* + - 1. **Red Telephone Box Review**

This was discussed and it was agreed that as there were no evidence of local problems or reasons for retention, that the PC would ask to adopt the telephone box for a nominal fee. Once this has been done, the PC will ask for ideas for what it can be used for. The clerk noted that some villages use it as information point or a book swap. ACTION: Clerk to respond to ERYC accordingly.

* + - 1. **Councillor Allowances**

This was a duplicate item and had been discussed in agenda item number 9.

* + - 1. **Grass Cutting on Wold View**

The clerk had received a complaint from a resident about the length of which the grass is cut, and the frequency on Wold View. The clerk has liaised with ERYC and has had this response from them;

*“Fridaythorpe is part of our Village Task Force schedule and it is cut every 15-20 working days over summer. However, I am aware that due to operational issues this has been slightly longer on occasion this year, and also due to the weather, the grass has grown at a considerable rate this year.

The team have their machines set to the same height, therefore all of the villages on their schedule have the grass cut to the same length.

I do Land Audit Management inspections and this year Wold View was one of the areas I had to inspect and each time I visited, the grounds maintenance looked fine and the grass didn't look unsightly. “*

It was agreed that no further action could be taken by the PC as the grass cutting is managed by ERYC.

* + - 1. **Erosion of Footpath Near Whitfields**

The clerk received a complaint about the state of the footpath in this location. It has been badly eroded due to heavy lorries parking up in the area. Cllr Hynes confirmed that he had been to see this and could confirm the poor state of the path. The clerk has been notified by ERYC that a query has been sent to the Highways team. ACTION: Clerk to chase this with ERYC for an update**.**

* + - 1. **Community Issues**

The clerk has had an email from ABN about a patch of land on their site that the PC were previously interested in using for planting trees. A discussion was held, and it was agreed that the clerk would ask what capacity ABN feel that the PC could support this given that the land is onsite and behind gates. ACTION: Clerk to respond accordingly.

* + - 1. **Correspondence**

The clerk has received an email from a representative of YorSwitch which is a service provided to assist people in saving money on electricity and/ or heating oil. There will be sessions as listed below where members of the public are able to attend for advice;

Monday 11 November 9:30am - 12 noon, Cottingham Centre, Market Green, Cottingham HU16 5QG

Tuesday 12 November 9:30am - 12 noon, Hedon Centre, 31 St Augustine's Gate, Hedon, Hull HU12 8EX

Wednesday 13 November at 9:30am - 12 noon, Brough Petuaria Centre, 10 Centurion Way, Brough, HU15 1DF

Wednesday 13 November 2:00pm - 4:00pm, East Riding Leisure, Beverley, Flemingate, Beverley HU17 0LT

Thursday 14 November 9:30am - 12 noon, Pocklington Pocela Centre, 23 Railway Street, Pocklington, YO42 2QU

Thursday 14 November 2:00pm - 4:00pm, Driffield Centre, Cross Hill, Driffield, YO25 6RQ

Friday 15 November 9:30am - 12 noon, Haltemprice Library & Customer Services Centre, 120 Springfield Way, Anlaby, HU10 6QJ

Cllr Hemesley noted the recent email from Sir Greg Knight stating the below;

*“I refer to our previous correspondence about fracking and can now update you on the position.

Following representations that I and others have made, the government has now called a halt to shale gas extraction in England.

This comes after a report by the Oil and Gas Authority said it was not possible to predict the probability or size of tremors caused by the practice.

As you probably know, fracking has been suspended since a tremor in Lancashire in August but now Business Secretary Andrea Leadsom has announced the government was "no longer convinced" shale gas could be extracted safely.

Mrs Leadsom said: "After reviewing the OGA's report into recent seismic activity at Preston New Road, it is clear that we cannot rule out future unacceptable impacts”.

I have already passed on to ministers your views as well as expressing my own ongoing concerns and I am pleased at this decision.”*

**8.40pm Cllr Hemesley left the meeting at this point and Cllr Hynes took over as Chair.**

Further discussions were held about the arrangements for Festive Fridaythorpe. The distribution of flyers and food and refreshments were discussed. The clerk agreed to ask ABN for a donation.

The PC would kindly ask residents to volunteer to help with the serving of food and refreshments on the night. Any donations of food and drink would be gratefully received.

* + - 1. **Date of Next Meeting –** 4th December at ABN, 7.30pm

There being no further business, the meeting closed at 20:55 hrs.

Signed as a true and correct record,

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**