**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council (PC) held Tuesday 19th March 2019 at 19:30 hrs at ABN Mill, Fridaythorpe.**

The meeting was chaired by Cllr Hemesley and assisted by the clerk.

**OPEN FORUM**

Nothing was discussed here.

Meeting started at 19:30 hrs

* + - 1. **Welcome and Apologies** – None.
			2. **Declarations of Interest** – Cllr Hemesley declared a non-pecuniary interest in ABN Mill given that his wife is an employee of ABN.
			3. **Minutes of Previous Meeting –**The minutes from 13th February 2019 were signed as a true and accurate record.
			4. **Matters Arising (including outstanding actions)**

**Brown Tourist Sign for the Church**

Cllr Hemesley reported that he has completed the pack as far as possible from the PC side and will liaise with the Church in order to complete the remaining sections. ACTION: Clerk to check with Cllr Hemesley on the progress of this at the next meeting.

**Barclays**

The clerk has completed the change mandate form again and Cllr Hemesley and Cllr Hynes counter-signed this. ACTION: Clerk to take this back into Barclays before the next meeting.

**Off – Road Biking**

Cllr Hemesley reported this to the National Trails who then advised him to monitor this. Since then National Trails have contacted Cllr Hemesley and stated that a further instance of this had been reported. National Trails have now reported this to the police and are going to speak to the owner of the adjoining field to advise them of the types of locks to use to secure the entrance.

**Dog-Fouling Signs**

The clerk handed Cllr Hynes the signs she had received form ERYC. Cllr Hynes noted that he would place them on every other post.

**Village Pub**

Cllr Hemesley has contacted Criterion Management and was informed that the lady who he had been liaising with has since left. He was advised to email a generic email address but has not had a response to-date. Cllr Hemesley asked the PC what they wanted the next step to be. Cllr Rees suggested that the owners are contacted directly. Cllr Hemesley also offered to contact Sir Greg Knight to see if this could be progressed. ACTION: Agenda for the next meeting for an update.

**Footpath on Corner of Main Street**

ACTION: Clerk to report this to ERYC and obtain an update at the next meeting.

* + - 1. **Accounts**

The bank statement was checked alongside the bank reconciliation and signed by Cllr Hemesley.

Cheques were signed by Cllr Hynes and Cllr Falkingham and made for the following;

HMRC - £60.01, chq no. 100584 (Clerks PAYE contributions).

Samantha O’Connor - £240.03, chq no. 100585 (Clerks Salary).

* + - 1. **Precept/ Council Tax Calculation**

Cllr Hynes had queried the recent council tax bill prior to the meeting which stated that the PC had raised the precept despite the Parish Council voting to keep it the same as last year.

The clerk contacted ERYC and asked them to clarify this as the precept amount remained the same as the previous year so there was no increase by the PC. ERYC noted that the council tax is calculated of dividing the requested precept by the number of eligible Council Tax paying properties in the village. As the number of households paying full rate has declined this year, the amount per household has increased, resulting in a band D property equivalent amount increasing by £1.43.

It was noted that in 2017 /18 the amount payable went down due to the opposite effect.

It was also noted that the Parish Council did not have access to the tax base figures before setting the precept.

It was also noted that although the increase looks large in percentage terms, in fact it is fairly small (£1.43 per year for a Band D property)

It was discussed that the Parish Council should try to obtain the Tax base figures before setting the precept next year, however Cllr Hemesley emphasised that the PC set budgets at the start of each year and that the precept is set based on what the PC need to operate, this amount is irrespective of how many people are in the village.

It was agreed to bear this anomaly in mind when setting the precept next year.

* + - 1. **Community Speed Watch**

The clerk sent an email from the office of The Police and Crime Commissioner to all Cllrs prior to the meeting. David Hudson has asked the PC to supply them with further information as to the location and times that the speed watch will take place. The PC agreed that the locations should be on the A166 after the 30mph sign into the village past Wold View and at the junction of Huggate Lane and York Road next to the red telephone box. The heaviest traffic times are between 11am and 2pm on weekdays and all throughout the day on weekends. ACTION: Clerk to respond accordingly.

* + - 1. **Elections**

The clerk explained the election process to the PCs and informed them that a notice of election will be posted after the 26th March. Cllr Rees informed the PC that she would not be standing for election.

* + - 1. **Website**

The clerk had emailed the Cllrs prior to the meeting and asked them how they wished to progress the website and what it is essentially to be used for. A discussion was held and it was agreed that the website should be used as a document library and all redundant material/ pages could be removed by the clerk. ACTION: Clerk to slimline the website before next meeting.

* + - 1. **Newsletter**

Cllr Hemesley asked the clerk to send him the template so that he can populate it with the material he has. He will then send the draft to Cllrs for their approval before the clerk prints this. ACTION: PC to distribute newsletter before the Village Action Day.

* + - 1. **Village Action Day**

Cllr Hemesley is to advertise this using Fb. Cllr Falkingham will look around the village to get an idea of what is needing attention on the day. The clerk mentioned supplying refreshments. ACTION: Cllr Hemesley to sort teas and coffees. ACTION: Clerk to purchase biscuits.

* + - 1. **Community Issues**

Cllr Hynes reported a loose headstone in the churchyard prior to the meeting. Cllr Hemesley has spoken to the church and has agreed to help them repair this using metal stakes as per the church advice. Cllr Hemesley noted that in future such issues should be reported directly to the Parochial Church Council for them to deal with.

Cllr Hynes reported that he attended the Planning Enforcement Meeting held by ERYC. He noted that ERYC receive 6500 application each year and only have 8 enforcement officers for the East Riding area. He was advised that ERYC expect PCs to monitor planning applications to see if they are keeping to the specifications.

Cllr Hynes reported further damage to the green and asked that this be addressed at the Village Action Day.

Cllr Falkingham commented that visitors are damaging the village green and that there was a recent instance of a car parking on the green. A brief discussion was held about the possibility of erecting a polite sign asking visitors to respect the village green and its verges. ACTION: Agenda this for Aprils meeting.

* + - 1. **Correspondence**

The clerk informed the PC of a notice from ERYC that surface dressing works will commence on the April 8th and the area within the parish that will be dressed is the A166 York Road.

* + - 1. **Date of Next Meeting –** 17th April at 7pm for the Annual Parish Meeting, followed by the regular PC meeting at 7.30pm at ABN.

There being no further business, the meeting closed at 20:42 hrs.

Signed as a true and correct record,

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_**