**PARISH COUNCIL OF FRIDAYTHORPE (FPC)**

**Minutes of a Meeting of the Parish Council (PC) held Wednesday 13th February 2019 at 19:30 hrs at ABN Mill, Fridaythorpe.**

The meeting was chaired by Cllr Hemesley and assisted by the clerk.

**OPEN FORUM**

Nothing was discussed here.

Meeting started at 19:30 hrs

* + - 1. **Welcome and Apologies** – None.
			2. **Declarations of Interest** – Cllr Hemesley declared a non-pecuniary interest in ABN Mill given that his wife is an employee of ABN.
			3. **Minutes of Previous Meeting –**The minutes were signed as a true and accurate record.

The clerk asked the PC about the timeliness of publishing the minutes. The issue has arisen before and the PC agreed to keep the process of signing the minutes at the next meeting before publication, however, a resident has approached Cllr Hemesley about this again. The clerk suggested that she type up the minutes from the meeting and give the Cllrs a one week deadline to return with any amendments, after this time she will publish the minutes and get them signed off at the next meeting. All were in agreement that this be adopted as the new process.

* + - 1. **Matters Arising (including outstanding actions)**

**Community Issues**

Cllr Hemesley noted that Cllr Falkingham had sealed the top of the noticeboard to prevent rainwater from getting in. The addition of a tile roof would be purely decorative so the clerk agreed to keep an eye on the state of the notices.

**Brown Tourist Sign for the Church**

Cllr Hemesley reported that he was in the process of completing the pack. ACTION: Clerk to check with Cllr Hemesley on the progress of this at the next meeting.

* + - 1. **Accounts**

The bank statement was checked alongside the bank reconciliation and signed by Cllr Hemesley.

Cheques were signed by Cllr Hynes and Cllr Falkingham and made for the following;

Samantha O’Connor - £102.22, chq no. 100582 (purchase of defibrillator pads).

Came and Company - £50, chq no. 100583 (additional payment originally missed off initial invoice by insurance company)

The clerk requested that in future the defibrillator consumables and other council expenses be paid using internet banking as currently the clerk is purchasing items for the PC and then claiming the money back. Cllr Hynes noted that he had access and that Cllr Hemesley should have. Cllr Hemesley commented that he does not have full access. ACTION: Cllr Hemesley to progress this before the next meeting. ACTION: Clerk to go back into Barclays with her I.D documents so that she can also be added.

* + - 1. **Reserves in PC Deposit Account**

Cllr Hynes suggested allocating part of the funds as a reserve to pay for the on-going defibrillator costs because these were the primary life saving devices in the village. The clerk noted that she had set up a dedicated budget column to keep track of how much annual costs will be for this. Cllr Hynes proposed that £6716 of these funds be kept for this which would be sufficient to meet the 10yr costed budget for 2 devices. Cllr Falkingham seconded this and all were in agreement.

* + - 1. **Off-Road Biking**

Cllr Hynes reported that there were several off-road motorbike tracks at Blubberdale and into the Wolds Way. Fresh tracks have been apparent over the last 3 weeks after a weekend. There are two gates, one of which cannot fit a bike through but the other gate has only a chain on a nail which can be lifted to allow access. ACTION: Cllr Hemesley to find out who owns the gate and make them aware of this. ACTION: Cllr Hemesley to contact the Wolds Way Trail Manager for National Trails, Michael Hodgson to see if there is something they can do about this and also ask if they can drop some gravel on the lane that runs alongside the mill as tractors and other vehicles using it to access the mill have left it deeply rutted with large puddles.

* + - 1. **Update on Dog Fouling Signage**

Cllr Hynes noted that the dog-fouling signs on the lamp posts have all faded. ACTION: Clerk to request new signs from ERYC.

* + - 1. **Clerks Pay Scale**

The clerk had sent an email to all Cllrs prior to the meeting detailing the updated NALC pay scales. Currently the clerk is on an hourly rate below the benchmark for a clerk and she requested that she be moved to substantive benchmark pay scale. The clerk left the meeting at this point.

A discussion was held and the clerk was asked to re-enter. Cllr Hemesley informed her that they had agreed to place her on SCP 21, £11 per hour. Cllr Hemesley noted that as the precept had already been set, that this pay scale should be reviewed at the next precept budget meeting. Cllr Hemesley proposed to amend the clerks pay scale, Cllr Hynes seconded this and all were in agreement.

* + - 1. **Pub Questionnaire Results**

Cllr Rees informed the PC that she had received 44 responses to the questionnaire. Option 1 (demolition) received 14 responses, Option 2 (media campaign) received 28 responses and Option 3 (community-run project) received 16 responses. Cllr Rees noted that she had also received several volunteer responses. Cllr Hemesley suggested publishing the findings in the newsletter and on Facebook. Cllr Hemesley also noted that contacting the asset management company with this information might be beneficial to seek their response. ACTION: Cllr Hemesley to contact Criterion Management in the first instance.

Cllr Rees thought that contacting the actual owners might prove successful.

It was agreed that this should be a standing agenda item. ACTION: Clerk to add this to each agenda.

ACTION: Cllr Hemesley to publish the results, the PC course of action and to thank all volunteers for their help via Fb.

* + - 1. **Newsletter**

A discussion was held about the content of the newsletter and each area was delegated as follows;

Cllr Hemesley – Chair introduction and briefing

Cllr Rees – Pub results and progress

Clerk and Chair - Upcoming Elections

Cllr Falkingham and Cllr Hemesley- Village Action Day

The clerk suggested including upcoming church services and news in the newsletter. ACTION: Cllr Rees to liaise with a member of the church regarding this.

Cllr Hemesley noted that the content needs to be ready for approval at the next meeting so that the newsletter can be published and distributed by the end of March. ACTION: Clerk to agenda Newsletter for the next meeting.

* + - 1. **Village Planters on A166 Verges**

The clerk has had a response from ERYC regarding the placing of planters which the Cllrs had all seen prior to the meeting. Cllr Hemesley suggested that given the large projects the PC are currently dealing with that this be shelved for now and re-addressed at a later date if necessary.

* + - 1. **Village Action Day**

A date was set for the 7th April. Cllr Falkingham agreed to walk the village and note areas that require attention. Cllr Hynes suggested having refreshments for the volunteers and all agreed that this would be a good idea. ACTION: Clerk to agenda this for the next meeting. ACTION: Cllr Hemesley to publish the event on Fb.

* + - 1. **Community Issues**

Cllr Hynes commented that Ward Cllr Burton is retiring. ACTION: Cllr Hemesley to draft an email of thanks from the PC.

* + - 1. **Correspondence**

The clerk had circulated an email to all Cllrs prior to the meeting detailing instances of thieves targeting GPS on tractors in the Driffield area.

Cllr Hemesley has been approached by a resident about the state of the footpath on the corner of Main Street. ACTION: Cllr Hemesley to contact ERYC and ask that it be cleaned.

Cllr Hemesley mentioned a number of complaints about noisy dogs in the village. He is asking residents in the first instance to approach the owners in question before posting comments on social media.

Cllr Hynes reported that a lorry had chewed up part of the village green. It was noted that it was not an ABN lorry.

Cllr Hemesley informed the PC that Terry Milner passed away on the 7th Feb. Terry had lived in the village for 45 years and had supported the community, not least in his help with Festive Fridaythorpe. All were in agreement that the PC should send a wreath to his funeral. ACTION: Cllr Hemesley to find out when the funeral is and send a wreath.- Since the meeting Cllr Hemesley discovered that the Family requested that there be family flower only. Cllr. Hemesley is in discussion with Terry’s friends over a fitting tribute.

* + - 1. **Date of Next Meeting –** 19th March.

There being no further business, the meeting closed at 21:03 hrs.

Signed as a true and correct record,

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