



FRIDAYTHORPE PARISH COUNCIL

The highest Village on the Yorkshire Wolds



MINUTES

Minutes of the Extra Ordinary Meeting of Fridaythorpe Parish Council Monday 2nd November 2015, 7pm ABN Offices, Fridaythorpe

Present: Daniel Scullane (DS) (Chair), Brendan O- Donnell (BOD) (VC), Ken Falkingham (KF), Sue Halfpenny (SH), Andy Burton (AB) (Ward Councillor), Glynis Rees (GR), Sam Dunwell (SD)

In Attendance: Laura Waites (LW) (Clerk)

Apologies: None

Item	Detail	Action
1511.01	<p><u>Welcome and Apologies</u> DS opened the meeting and thanked ABN for the use of the building. There were no apologies to report. DS introduced Glynis Rees and Sam Dunwell who had expressed an interest in becoming co-opted members of the parish council; the parish council has three outstanding vacancies following the May elections and the resignation of MS. DS proposed and AB seconded that Glynis Rees and Sam Dunwell be appointed as co opted councillors; all agreed. This will leave one vacant position to fill on the Parish Council. AB, the ward councillor for Wolds Weighton has been working with the parish council to help it to be quorate since the elections. He will continue to support the parish council in future.</p>	
1511.02	<p><u>Declarations of interest</u> DS gave a reminder of the need for confidentiality and to declare any interests, pecuniary or non-pecuniary in any of the agenda items; none declared. All councillors completed acceptance of office forms, to be held by the clerk. All councillors completed business interest forms to be forwarded by the clerk to ERYC.</p>	LW
1511.03	<p><u>Fridaythorpe Parish Council Standing Orders and Code of Conduct</u> DS referred to the standing orders circulated prior to the meeting which cover the procedural business of the parish council such as meeting arrangements. DS proposed and SH seconded that the standing orders be approved; all agreed with the understanding that they can be reviewed and amended if required at a future meeting. DS referred to the code of conduct circulated prior to the meeting which cover the procedural business of the parish council such as meeting arrangements. DS proposed and SH seconded that the code of conduct be approved; all agreed</p>	
1511.04	<p><u>Proposed Committee structure and future meeting agenda and dates</u> DS gave a summary of the proposed committee structure document which had been previously circulated. The aim is to hold shorter more action focussed parish council meetings with a series of subject specific committees in between parish council meetings to review matters in more detail and make recommendations to the parish council. DS also circulated a proposed schedule of dates. The proposals were discussed and comments included the potential doubling up of committees to reduce the number; LW to check whether committees can be held at a councillor's home if advisory meeting only; if the number of councillors needed to sit on advisory only committees</p>	LW



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	DS proposed that the parish council approve payments membership for this year (in part) and next year in full. Proposed; all agreed that the two payments be approved	
1511.11	<p><u>Transport Update</u> SH gave an update on the transport consultation event attended last month and circulated a briefing note. The event was to ask parish councils about public transport and subsidised transport. SH noted that unless the parish uses the services they are likely to stop. A questionnaire is to be designed and sent to residents about the services they use and need. Clerk to see if a copy of the questionnaire that was done two years ago is available.</p> <p>AB gave the ERYC perspective regarding total transport. The issue is in a rural area like this that anyone without a car is going to be cut off and the parish council needs to know how many people don't have access to a car. Total transport will look at all transport opportunities available, e.g. medibus, small mini bus, use of other agencies transport such as emergency vehicles, car share and taxi etc. SH noted research she was doing on a community taxi or mini bus to take people to Beverley or York or Pocklington and will ask the community if this facility is needed. AB advised a licence for a community bus service would be needed to do this which could enable some funding to be provided for a subsidised service. SH is speaking to taxi companies to see if they would be interested in providing this service and likely costs. The method for carrying out a survey was discussed. It was agreed that a questionnaire be pre circulated with a date and time that councillors would be calling to collect the responses and take any questions. Each councillor is to do a certain area.</p>	SH
1511.12	<p><u>Allotments</u> DS confirmed that contact has been made with ABN and a meeting is to be held to follow up discussions. There is a need to review whether the need is still there in the parish for allotments.</p>	DS
1511.13	<p><u>Litter Pick Review</u> DS gave an update on the session held on 25 October which was well attended and saw a large amount litter collected. Another session held on 1st November also went well.</p> <p>The parish council discussed an issue regarding use of KF's van for taking the rubbish collected to the waste recycling site. DS to put details of future sessions in the newsletter.</p>	DS
1511.14	<p><u>Electoral Roll</u> The electoral roll was discussed. A hard copy was on file at the meeting if councillors wished to review it. Data protection / sharing of the electoral roll to be checked with ERYC.</p>	LW
1511.15	Parish Assets – deferred to next meeting	
1511.16	Assessing previous work by parish council - deferred to next meeting	
1511.17	<p><u>Correspondence from residents</u> DS reported that he has received comments from the public regarding grass cutting; all to note. The issue was explained and has been resolved now banking arrangements are in place for new councillors and payments agreed at the previous meeting can be made.</p>	
1511.18	<p><u>Any other urgent business</u> DS advised on the format for the newsletter. There was a discussion regarding having a Fridaythorpe parish council email for councillors to access – to be reviewed for the next meeting.</p>	
1511.19	<p><u>Close</u> DS closed the meeting at 8.35pm. The next meeting will be held Monday 7th December, 7pm, ABN</p>	LW