



# FRIDAYTHORPE PARISH COUNCIL

*The highest Village on the Yorkshire Wolds*



## MINUTES

### Minutes of the Meeting of Fridaythorpe Parish Council Monday 10<sup>th</sup> August 2015, 7pm St Mary's Church, Fridaythorpe

Present: Daniel Scullane (DS) (Chair), Michael Smith (MS), Cllr Andy Burton (CAB), Ken Falkingham (KF), Sue Halfpenny (SH)

In Attendance: Laura Waites (LW) (Clerk)

Apologies: Brendan O-Donnell (BOD) (VC)

Item	Detail	Action
1508.01	<u>Welcome and Apologies</u> At the start of the meeting, councillors welcomed two residents who had expressed an interest in the parish council, Ken Falkingham and Sue Halfpenny, and made introductions. AB gave an overview of the current position regarding vacancies on the parish council; there were currently three parish councillors and four vacancies, therefore CAB as local ward councillor was currently working with the parish council to ensure that it was quorate and able to proceed with business. CAB asked KF and SH if they wished to express an interest in being co opted onto the parish council; they agreed and their co option was approved by all councillors. LW reported that apologies had been received from BOD; all consented.	
1508.02	<u>Declarations of interest</u> DS gave a reminder of the need for confidentiality and to declare any interests, pecuniary or non-pecuniary. CAB declared an interest in the Biomass item in respect of his role with the ERYC planning committee; all noted.	
1508.03	<u>Open Forum</u> There were no matters raised by residents in the open forum.	
1508.04	<u>Minutes of the last meeting</u> DS proposed and MS seconded that the minutes of the meeting held on 16 <sup>th</sup> June 2015 and 13 <sup>th</sup> April 2015 were a true record and could be approved; all agreed.	
1508.05	<u>Matters arising</u> The following matters arising from the minutes were considered: 1. Matters raised in open forum – At the last meeting Glynis Rees (GR) had attended and raised a proposal for a community venue and it was agreed that she would present an outline business proposal at a future meeting. MS gave a summary background to previous discussions on the issue of a community hall; there are grants available to kick start the process and also to develop a community facility however there is a requirement to evidence community interest and any local consultation done as a requirement of most such grant applications. To support the assessment of need for a community facility, the parish council had considered the trial use of Seaways as this could be a starting point to gauge the level of interest and also the piloting of community run activities. It was agreed that LW contact GR about setting up a working group to consider next steps, consider	

	<p>funding and take forward the trial of Seaways as an initial venue. The issue of the vacant pub was discussed and whether there had been any interest in it as it may be a community enterprise possibility. However MS advised it was not a freehold building so was unlikely to be given the go ahead for a community concern.</p> <p>2. Streetscene walkabout –LW reported that the next streetscene walkabout is not due to take until next year as there was one last year and they are done bi annually; the guttering work needed has been reported and LW will chase progress</p> <p>3. Phonebox – LW reported that the parish council had been offered the phone box for £1 however had determined not to take up this offer due to the condition of the phone box and the ongoing management and maintenance that would be needed for running an activity from it e.g. book club. LW will follow up with BT whether it is possible to move the phone box to a more suitable location out of the way of traffic, and if this cannot be done, will request the removal of the phonebox.</p> <p>4. Maps and noticeboards –DS reported that residents had enquired why there was no bus timetable. CAB explained the position; it is too expensive for ERYC to display timetables for all stops and there is a website that has the bus information. DS will put the website details on the noticeboard on the bus shelter after seeking clarification from ERYC that it is okay to do this.</p> <p>5. Shelter – MS reported that the shelter has now been repaired; the maintenance of it is not the responsibility of the Parish Council it is the remit of ERYC and MS has raised issues regarding the shelter with Gordon Scaife at ERYC to see if he is happy with the way it has been repaired. LW to contact GS to get clarification of this.</p> <p>6. Litter – Councillors discussed the options for dealing with litter picking and agreed that prior to appointing anyone to do this work the parish council would first look at volunteers and establish a monthly rota. It was agreed that a rota of Sunday mornings for one hour would be drawn up and representatives from the parish council will be involved in this.</p> <p>7. Allotments – LW reported that there had been sufficient expressions of interest in allotments to require the parish council to look at the feasibility of potential provision. ABN had indicated that a piece of land could be made available at their site and a meeting with the site manager and parish council was held last winter. Now that interest in the village is more certain, there is a need to discuss next steps; particularly since there has been a change in staff at ABN and the previous contact has left. LW also advised that there may be a grant available to help with initial ground preparation and to install a small play area. A working group will need to be established to take this forward. If the allotments are put in place the running of these will hand over to an allotment management group. It was agreed to discuss this in more detail at the next meeting. DS raised the community garden; the two volunteers have not been able to do it recently and the parish council had agreed to pay someone to maintain the area if the voluntary arrangement became unsustainable. The parish council discussed options and agreed that the appointment of a contractor was the best option. KF is to ask a company he is aware of to provide a quote and MS is to arrange for a second quote.</p>	<p>LW</p> <p>LW</p> <p>LW</p> <p>LW</p> <p>DS</p> <p>LW</p> <p>KF / MS</p>
1508.06	<p><u>Correspondence</u> LW reported on a number of items of correspondence that had been received by post / email.</p> <p>1. Dog control events and training - DS volunteered to attend any forthcoming sessions to be run by ERYC. A dog fouling awareness project is looking for volunteers who whilst going about their normal activities, they see anyone not cleaning up after their dog then they can approach them with confidence. ERYC is committed to helping local residents understand dog fouling law and will supply parish councils / volunteers with a number of dog poop bags</p>	<p>DS</p>



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	<p>to carry and copies of the 'Clean it up' post card to hand out to dog owners and to assist in the education of dog walkers in your local area. In addition if there are any areas in the parish that experience problems with dog fouling we can contact ERYC to get the area on the list for more posters and resources.</p> <ol style="list-style-type: none"> <li>2. Community partnership details of new arrangements and latest newsletter - CAB gave an update on the position of the community partnership; the council funding is such that the partnerships could not be kept on, however ward councillors Wolds Weighton are making their own arrangements to effectively continue a forum with partners and parish councils in the area.</li> <li>3. Poster and leaflet regarding home safety grant – publicity material was circulated by ERYC to help make people in the area aware of a grant for residents which can provide things like additional locks, door chains, door viewers and security lights. Details to be posted on the notice board and included in the next newsletter.</li> <li>4. Joint Local Access Forum's (JLAF) annual report for 2014-15 – a copy of the report will be forwarded by email. It covers the work of the forum which is a statutory partnership which provides independent advice to public organisations on strategic matters relating to rights of way, public access and open-air recreation across Hull and the East Riding.</li> </ol>	
1508.07	<p><u>Planning Applications</u> LW reported that there was one planning application to consider and that a hard copy had been left with DS for consideration. The application concerned the Biomass plant at Gameslack Farm. As part of the consultation process the Parish Council and certain residents up to boundary had received details. The deadline for comments is 19 August 2015. CAB gave a brief background regarding the planning application. The application was passed by the planning authority with a number of conditions. The latest proposal concerns these. One issue has been the amount of chalk excavated and a condition of the planning application was that if the facility did not go ahead it would have to be made good; other conditions concern elevation of buildings and restrictions regarding times of operation. Councillors considered the application and agreed whilst there were no specific objections, the potential for increased traffic was a concern and the LA is to be asked to take account of this in determining the planning response. The parish council also suggested that there could be a need to change speed signage to give more time for cars to slow down but this may be more of an issue for Wetwang; LW is to contact the Wetwang parish council to suggest they consider it as the experience from Fridaythorpe is to have a 40 to 30 extended zone to slow traffic down.</p>	LW
1508.08	<p><u>Budget update and Payments</u> LW reported that there was a payment to be approved of £925 for grass cutting; all approved. It was agreed that MS, DS and LW be authorised signatories on the Parish Council accounts; LW to make arrangements. LW reported that there were no changes to the annual budget reported at the April meeting.</p>	LW
1508.09	<p><u>Any other business</u> There was no other urgent business raised.</p>	
1508.10	<p><u>Dates of next meeting</u> It was agreed that the next meetings are to be held on:</p>	

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	<p>Monday 5<sup>th</sup> October 2015 7pm and Monday 7<sup>th</sup> December 2015 7pm</p> <p>The meeting venue was discussed and it was agreed that in future meetings would be held at Seaways if arrangements can be made, in view of earlier discussion regarding piloting a community venue. MS is to contact Seaways.</p> <p>The Annual Parish Meeting will continue to be held at the church.</p> <p>LW is to contact Glynis Rees about future meetings and the proposal to look at a community facility for Fridaythorpe</p>	<p>MS</p> <p>LW</p>
1508.11	<p><u>Close</u></p> <p>DS closed the meeting at 8.20pm and parish councillors thanked CAB and the newly co opted councillors for their support with the parish council.</p>	