



## FRIDAYTHORPE PARISH COUNCIL

*The highest Village on the Yorkshire Wolds*



### Minutes of the Meeting of Fridaythorpe Parish Council Tuesday 10<sup>th</sup> February 2015, 7pm St Mary's Church, Fridaythorpe

Present: James McGregor (JM)(Chair), Michael Smith (MS), Brendan O-Donnell (BOD),  
Andy Burton (AB)

In Attendance: Laura Waites (LW)(Clerk)

Item	Detail	Action
1502.01	<u>Welcome and Apologies</u> JM welcomed all to the meeting. LW reported that Michael Smith had sent notice that he would be late to the meeting; there were no other apologies received. James Strachen (JS ) not present.	
15.02.02	<u>Declarations of interest</u> JM reminded Parish Councillors of the need for confidentiality and to declare any interests, pecuniary or non-pecuniary; AB declared an interest in the planning items.	
15.02.03	<u>Open Forum</u> No residents attended for this item and no matters had been raised by residents in advance of the meeting. Councillors discussed the need to encourage more participation.	
1502.04	<u>Minutes of last meeting</u> <b>It was agreed that</b> the minutes of the Parish Council held on 8 <sup>th</sup> December 2014 were a true and correct record and could be signed by the chair. Proposed JM; seconded AB; all agreed.	JM to sign. LW to publish
15.02.05	<u>Matters arising from the minutes</u> 5.1 Coach stop – JM reported that the matter of the coach stop in the village had been raised with National Express and it is now left with them to decide if there should be a stop in the village as well as in Wetwang. Noted, no further action. 5.2 Festive Fridaythorpe – JM reported that a donation had been received from ABN for £300; a letter of thanks has been sent. The amount of the Parish Council payment to the Events Committee was slightly less than the original £150 requested. LW reported that an email of thanks had been received from a resident who attended the event. BOD reported that there had been several positive comments about the event of Facebook. Noted, no further action. 5.3 Social Media Policy – LW and BOD are to review the policy and arrange for a version to be published on the website. The draft is to be considered at the next meeting. 5.4 Street scene – LW reported that there were a few snagging issues identified at the last meeting to be followed up. Progress will be reported at the next meeting. 5.5 Phone box – LW reported that contact at BT was needed to follow up decision to request removal of the phone box. MS joined the meeting at this point. 5.6 Notice board / maps – LW is looking at options and funding for noticeboards similar to	LW / BOD prepare draft for next mtg. LW follow up LW follow up

	<p>those in place at villages along the Race. The noticeboards could be used for parish council business as well as tourism purposes such as a pointer to the Wolds Way half way point. There was a discussion about community and Leader funding and raising the matter with the community partnerships team and LW will follow up..</p> <p>5.7 Policies – LW reported that a number of key documented were being reviewed and drafts would be circulated, to include Standing Orders; Code of Conduct; Social Media Policy for any comments and approval at a future meeting. A list of any other key policies to be updated and reviewed will be brought to a future meeting.</p> <p>5.8 Clerk T&amp;Cs – A final draft of the T&amp;Cs had been previously circulated for comments and no further comments were raised at the meeting. <b>It was agreed that</b> the T&amp;C be approved; proposed by JM and seconded by MS; all agreed.</p> <p>5.9 Bus Shelter – JM reported that damage to the bus shelter had been reported to GS who is now arranging for repairs. Noted, no further action.</p> <p>5.10 Chairman’s Awards – no further action. Closing date now passed.</p>	<p>LW to follow up</p> <p>LW</p>
1502.06	<p><u>Parish Council and May 2015 Elections</u></p> <p>LW reported that since the last meeting, written resignation had been received from JB. Written resignation had been received from AS at the last meeting and this meant there were currently 2 vacancies on the parish council. Councillors discussed the timing of the publication of the two vacancies given forthcoming May 2015 elections and agreed that casual vacancy notices be put on the noticeboard as soon as possible.</p>	<p>LW to follow up</p>
1502.07	<p><u>Litter Picking</u></p> <p>Councillors discussed the issue raised by a resident in the village regarding litter. JM confirmed that there was sufficient money in the budget to fund the payment of someone to carry out litter picking on a casual basis. <b>It was agreed that</b> an advertisement be published. Proposed by JM, seconded by MS; all agreed.</p>	<p>LW to follow up</p>
1502.08	<p><u>Allotments</u></p> <p>LW gave a summary of the current position regarding the possible provision of allotments by the parish council. There are now enough expressions of interest from residents to require the parish council to investigate the provision of allotments. Five expressions of interest have been received; the minimum required is 6 however one resident has indicated their partner would also be interested. The regulations do not stipulate a deadline or timescale for this to be done by. <b>It was agreed that</b> LW contact ABN to discuss their offer of community land and report back at the next meeting on options and recommended next steps; proposed by JM, seconded by AB; all agreed.</p>	<p>LW to follow up</p>
1502.09	<p><u>Correspondence</u></p> <p>JM referred to letters received since the last meeting, to note; no action required:          Contact details for Rt Hon Sir Greg Night MP.          Came &amp; Co insurance details for parish council (3 year plan).          ERYC register of electors</p> <p>LW highlighted a number of emails received since the last meeting and asked councillors to refer to the shared mailbox for more information and action agreed to request a dog training session. No other action required; correspondence noted and Councillors to refer to emails for more details as required.</p>	<p>LW</p>



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1502.10	<p><u>Planning Applications</u></p> <p>LW reported on a planning application ref 14/03957/strem submitted regarding erection of livestock buildings at land on Sledmere Road Fridaythorpe. <b>It was agreed that</b> the PC had no comments to make; LW to feedback to planning.</p>	LW
1502.11	<p><u>Budget and Payments</u></p> <p>JM circulated a copy of the latest budget statement and went through the main headings and responded to questions from councillors.</p> <p>The budget balance was £5628. This was over the budget due to works on the pond. £3865 had been spent to date. £1763 was unspent, however there were a number of commitments still to pay including church hall hire and clerks salary.</p> <p>JM gave a summary of incomes and expenses to date. Grants and other incomes had amounted to £6444.</p> <p>In terms of next year's budget, JM reported that there will be £4500 from the precept for 2015-16. A draft copy of proposed budget headings was circulated and councillors made comments on the proposed amount to be allocated to each heading. JM is to update the budget with the comments and present a final draft budget for 2015-16 for approval at the next meeting.</p> <p>The position regarding co-opted councillors not being able to claim expenses is to be checked.</p> <p>The current balance is £9427.35 and JM reported that the parish council had a good amount of reserve.</p> <p><u>Payments</u></p> <p>The following payments were proposed by JM and seconded by MS; <b>all agreed</b> that the payments be made</p> <p>Delegate payment of clerks salary to JM to be made before financial year end.</p> <p>Payment of £120 to the church for use of church in coming year</p> <p>Audit fee £72</p> <p>Festive Fridaythorpe – events committee £138.39</p> <p>JM gave a reminder of the need to present VAT receipts with any invoice and receipts as the parish council can apply for a reimbursement of VAT. Over £500 had been reimbursed this year.</p>	<p>LW/JM</p> <p>JM</p> <p>JM</p>
1502.12	<p><u>Any other business</u></p> <p>There was no other business to note for the next meeting.</p> <p>JM reminded all of the need to give 5 clear days of any additional business to go on the agenda. Urgent items raised at a meeting can be put on the agenda for a following meeting.</p>	
1502.13	<p><u>Date of next meeting</u></p> <p>The next meeting of the Parish Council will be held on 13<sup>th</sup> April 2015 at 7pm.</p> <p>LW to contact ABN about use of meeting room.</p>	LW
1502.14	<p><u>Close</u></p> <p>JM closed the meeting</p>	