



FRIDAYTHORPE PARISH COUNCIL

The highest Village on the Yorkshire Wolds



Minutes of the Meeting of Fridaythorpe Parish Council Monday 8th December 2014, 7pm St Mary's Church, Fridaythorpe

Present: James McGregor (JM)(Chair), Michael Smith (MS), Brendan O-Donnell (BOD),
Andy Burton (AB)
In Attendance: Laura Waites (LW)(Clerk)

Item	Detail	Action
1412.01	<p><u>Welcome and Apologies</u> LW reported that the resignation AS had been acknowledged and the position of Chair needed to be filled. MS proposed and BOD seconded that JM be appointed as chair for the remaining term of office; all agreed. JS is to remain in current position as Vice Chair. There were no apologies received. James Strachen (JS) not present.</p> <p><u>Quorum of Council</u> JM confirmed he had checked the constitution of the Parish Council and there were 7 members; with the current 2 vacancies this meant there were 5 members in post including AB. To be quorate, three members or one third of the total membership whichever is greater shall constitute a quorum at meetings of the Council. If a quorum is not present or if during a meeting the number of councillors present (not counting those debarred by reason of a declared interest) falls below the required quorum, the meeting shall be adjourned and any business not transacted during that meeting shall be transacted at the next meeting or on such other day as the Chairman may fix.</p>	
1412.02	<p><u>Declarations of interest</u> JM reminded Parish Councillors of the need for confidentiality and to declare any interests, pecuniary or non-pecuniary; AB declared an interest in the planning items.</p>	
1412.03	<p><u>Open Forum</u> LW reported that an email had been received from Sue McGregor regarding litter. It was agreed that the matter would be considered at the next meeting. One resident, Alison Spencer, attended the Open Forum to discuss the following matters:</p> <ol style="list-style-type: none"> Allotments – AS has received a number of expressions of interest in response to the article in the last parish newsletter; LW also reported receipt of an EOI. AS to forward details. Discussed potential to form an allotment association. The PC needs to see if there are any further EOI as a minimum of 6 are needed before the PC is required to look into the provision of allotments. Costs were discussed and the initial set up may require a grant. It was agreed that LW respond to those who have made an EOI to advise that a review is currently underway. LW to contact ERYC to see if there is funding available. National Express coach stop – Wetwang are consulting residents to see if there is any interest in a coach stop in the village. AS has spoken to National Express and reported that the intention is the coach continues to stop at Fridaythorpe but may also stop at Wetwang. Festive Fridaythorpe - AS gave an update from the Events Committee on arrangements for the Festive Fridaythorpe event which is due to take place on Saturday 13th December. The event was publicised in the last parish newsletter. Responses indicate 28 children will attend. Arrangements are in place for presents, Santa and sleigh. Arrangements for music, PA system 	<p>LW</p> <p>LW</p>

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	<p>and food are in hand and BOD to arrange drinks. The event will be held around the shelter near the pond and the church can be used if wet weather. The event starts at 5.30 with carol singing. Santa to arrive at 6pm.</p> <p>It was agreed that the PC make a donation of £150 donation to the event. Proposed by JM; seconded by MS; all agreed. As reported that ABN are also to make a donation</p> <p>AS left the meeting at the close of the Open Forum</p>	
1412.04	<p><u>Minutes of last meeting</u></p> <p>It was agreed that the minutes of the Parish Council held on 10th November 2014 were a true record. Proposed by JM; seconded by MS; all agreed.</p>	
1412.05	<p><u>Matters arising from the minutes</u></p> <ol style="list-style-type: none"> 1. PC vacancies - JM reported there may be some interest in the vacancies. Notice of the casual vacancies is to go on the noticeboard and website. LW/JM to check criteria and whether applicants have to be resident in parish for 12 months or more. 2. ABN and community use of land – covered in the Open Forum item. 3. National express stop - covered in the Open Forum; will keep matter under observation. 4. Community garden –To be reviewed in Spring and if current voluntary arrangements are not working the PC is to consider paying for works to be carried out. 5. Social media policy and update - BOD reported that there was a new like on Facebook. LW to send example of social media consideration from code of conduct training so BOD can finalise the social media policy. 6. Streetscene walkabout – LW gave an update on works that have been progressed and is to respond to the task force satisfaction survey. 7. Phonebox – The phonebox is not going to be purchased as ongoing maintenance would be an issue and there is no evidence of need. LW to find out if BT can remove the phone box 8. Maps – The noticeboards in use along the Race are still to be reviewed 9. Policies and procedures - LW to circulate a draft Code of Conduct 10. Clerk T&C – LW to recirculate the latest version 11. Shelter - The PC has not adopted the shelter and will pass on any comments regarding it to ERYC. LW to contact Gordon Scaife at ERYC regarding the condition of the shelter and need for maintenance especially as there is pooling water on the deck. 	<p>LW/JM</p> <p>LW/BOD</p> <p>LW</p> <p>LW</p> <p>LW</p> <p>LW</p>
1412.06	<p><u>Festive Fridaythorpe</u></p> <p>Covered in Open Forum</p>	
1412.07	<p><u>Correspondence</u></p> <p>LW reported on the following items of correspondence for the PC to note:</p> <ul style="list-style-type: none"> - Dog fouling information available on the ERYC website for PCs - YOR switch – new dates from ERYC – more details in the Parish News - Latest ERYC Parish News available - ASB stats from ERYC for Fridaythorpe – no issues - Dates for meetings of the Joint local access forum and the Bridlington and Driffield Area community partnership - ER local plan. - ERYC Chairman Award – JM to consider nomination. - Local offer – poster to be displayed - Gypsy and traveller consultation – nil return 	<p>JM</p>
1412.08	<p><u>Planning Applications</u></p> <p>LW reported on a planning application re 14/03687/plf submitted regarding caravan site and 2 statics. It was agreed that the PC had no comments to make; LW to feedback to planning.</p>	<p>LW</p>
1412/09	<p><u>Budget and Payments</u></p> <p><u>Budget Update</u> - JM gave an update on the budget and confirmed that all details can be verified.</p>	



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	<p>Balances are £8829; £23.75 and £62.13. JM went through the statement of income and expenditure. All spend is within budget. Repairs and maintenance spend was higher due to work on pond clearance. Still to pay insurance and clerk's salary.</p> <p>It was agreed that the budget update was a true record of the approved budget. MS proposed and BOD seconded; all agreed.</p> <p><u>Precept</u> - LW reported that the PC needed to agree the precept for the parish and respond to ERYC by 23 January 2015. It was agreed that the PC keep same level of precept as last year. MS proposed and BOD seconded; all agreed.</p> <p><u>Payments</u> - JM reported on payments from petty cash – newsletter printing £15, CPALC renewal £24 and there was a discussion about the insurance payment that is due.</p> <p>It was agreed that petty cash payments be approved and that JM have delegated responsibility to go forward with the insurance payment at quoted rate unless get a better rate from alternative quote. AB proposed and BOD seconded; all agreed.</p>	JM
1412.10	<p><u>Any other business</u></p> <p>JM reminded all of the need to give 5 clear days of any additional business to go on the agenda. Urgent items raised at the meeting can be put on the agenda for a following meeting.</p>	
1412.11	<p><u>Date of next meeting</u></p> <p>It was agreed that future Parish Meetings are to be held bi monthly and will take place on 2nd February and 13th April 2015 at 7pm.</p> <p>LW to contact ABN about use of meeting room.</p>	LW
1412.12	<p><u>Close</u></p> <p>JM closed the meeting</p>	