

**Minutes of the Ordinary Meeting of Fridaythorpe Parish Council
Monday 10th March 2014, 7pm
St Mary's Church Fridaythorpe**

Present: Alison Spencer (Chair), James Strachan, Michael Smith,
Joanne Barley, Brendan O'Donnell
In Attendance: Laura Waites (Clerk)

Item	Detail	Action
1403.01	<u>Apologies</u> Apologies were received from James McGregor and Andrew Burton; consented	
1403.02	<u>Co-opt new Councillors and Parish Clerk Appointment</u> There were no new Councillors to be co-opted. The appointment of the Parish Clerk was discussed and AS / LW responded to questions from Councillors regarding terms and conditions. It was agreed that: LW be appointed as the Parish Clerk commencing 1 st April 2014 with a probationary period of 6 months , LW be paid annually at a cost of £100 less tax/NI per meeting; An outline job description be prepared and signed off at the next meeting, and Fridaythorpe Parish Council be set up as an employer with HMRC. Proposed by AS, and seconded by JS	LW
1403.03	<u>Open Forum</u> No residents attended for Open Forum 1) <u>Village sponsored walk</u> – MS gave an update. Previously fundraising has been carried out to enable the village pond to be cleared and improved. It is proposed that a sponsored walk be arranged to raise funds for village activities, with three different lengths of walk and a 10k run to suit a variety of participants. It was agreed that: This was a good idea to be taken forward by the Parish Council; The event take place in August/September 2014, date tbc; AS to contact the Ramblers Association about promotion, and Further arrangements including helpers and refreshments at stages of the walk (e.g. High Wold Farm) be finalised at future meetings. 2) <u>Parking on the pavements opposite the garage</u> – AS gave an update on parking by large vehicles outside the garage which was damaging the pavement. It was agreed that: The matter be raised with ERYC Highways and that they be asked to look into potential solutions 3) <u>Community oil supply</u> – AS circulated information on Yorswtich. It was agreed that: Details be published in the newsletter to residents	AS AS/LW AS
1403.04	<u>Minutes of the last meeting</u> It was agreed that: The minutes of the last meeting of the Parish Council held on 3 rd February 2014 were a true record.	

1403.05	<p><u>Matters arising from the minutes</u></p> <p>1) <u>Flagpole</u> (1402.03.01) – AS gave an update. The estimated cost is £150. The Planning Inspectorate have advised that this is not a major item on the Common and that formal approval is not required. It was agreed that: Work would go ahead providing costs were kept within £150. Proposed by MS, seconded by JS</p> <p>2) <u>Cycle time trial and refreshments</u> (1402.03.02) – AS gave an update. It was agreed that: The Parish Council would not support the event due to the cost of marshalling and insurance. Proposed by AS, seconded by JS</p> <p>3) <u>Village picnic</u> (1402.03.03) – It was agreed that:The village picnic be combined with the sponsored walk discussed at minute 1403.01.</p> <p>4) <u>Donation of map and walks</u> (1402.03.04) – AS gave an update. The map is still to be laminated. Noted.</p> <p>5) <u>Newsletter</u> (1402.03.05) – AS circulated a copy of the draft Newsletter and asked all Councillors to review it and forward any comments. It was agreed that:150 copies of the newsletter be printed and circulated once the draft had been finalised after comments.</p> <p>6) <u>Dog fouling</u> (1402.03.06) – JB gave an update. The warden had been contacted after issues had been raised by a number of concerned residents.</p> <p>7) <u>Purchase screen and projector</u> – BO'D gave an update. A projector and screen had been purchased at a cost of £69 for a screen and £160 for a projector. The use of the equipment by small groups was discussed. It was agreed that: The equipment would be available free of charge to village groups; a hire charge of £10 / £15 be made to external groups, depending on the size of the group, and the equipment be added to insurance.</p> <p>8) <u>Joint meeting with Fridaythorpe Parish Church Council</u> (1312.02.02) – AS gave an update on a number of matters discussed at the joint meeting, these included: a) Church toilets - the Church do not wish to covert their ancillary building; noted. b) Church activities – the Church Warden will prepare a flyer for the Natter and Needles; noted. c) ERYC grant for access paths – The Church Architect required a hardcore and two coat tarmac construction together with tar spray and chip finish. The cost would be beyond the amount of grant applied for. The use of the grant was discussed. It was agreed that: A grant be applied for either 2 first aid courses or 2 additional notice boards (one for maps and another Parish notice board for Wolds View).</p> <p>9) <u>Equality Policy</u> (1312.06) – The policy is to be published on the Parish Website; noted.</p> <p>10) <u>Parish council budget</u> (1312.07) – The proposed budget was tabled at the meeting by AS for comments. A number of amendments were discussed. It was agreed that: The budget be updated to reflect amendments and be brought back to the next meeting for adoption.</p>	<p>AS</p> <p>ALL</p> <p>AS</p> <p>BO'D</p> <p>AS</p> <p>AS</p>
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	<p>11) <u>Defibrillator (1310.06.01)</u> – AS gave an update. There was no news regarding the acquisition of a second unit. A second training session is to be arranged on the current unit and Councillors put forward names of those interested in receiving training. Seaways has agreed to host training sessions; noted.</p> <p>12) <u>Emergency Plan 2013/14 (1310.07)</u> – AS gave an update. A questionnaire is in progress and the responses will be used to inform village emergency communication plans; noted.</p> <p>13) <u>Community herb garden (1310.10b)</u> – AS gave an update and there was a discussion about how the initiative would be used and maintained if it was adopted. It was agreed that: The questionnaire be used to gather resident views</p> <p>14) <u>New residents welcome pack (1310.10.1)</u> – The pack was discussed by all and is ongoing; noted.</p> <p>15) <u>Social media presence for the Parish Council</u> – BO'D gave an update. There had been Twitter activity regarding reports on the sighting of the Northern Lights in the area. It was agreed that: A policy is required to cover guidelines for the use of social media</p> <p>16) <u>ABN and village community orchard (1312.11)</u> – AS reported that the initiative is on hold pending further investigation into feasibility. It was agreed that: The questionnaire be used to gather resident views; and The potential for trees and wild flowers be looked into</p> <p>17) <u>Pond – Conservation volunteer planting (1401.05)</u> – AS gave an update. Work on the pond, including planting, raking and clearance of branches and weeds had been completed over two days (17-18 February 2014). There had been enough time to clear the church yard as well. Mike Thomson provided a tipper trailer and disposed of all debris. It was agreed that: A letter of thanks be sent to MT and the volunteers</p> <p>18) <u>High speed broadband (1401.07)</u> – JS gave an updated on the article that had appeared in the Parish News; noted.</p>	<p>AS</p> <p>BO'D</p> <p>JB</p> <p>AS</p>
1403.6	<u>Planning Applications</u> None received.	
1403.7	<u>Payments</u> There were no new payments	
1403.08	<u>Documents received by the Council</u> <ol style="list-style-type: none"> 1) ERYC grant confirmation; noted 2) ERYC student questionnaire - JB to consider best approach; noted 3) Online survey, rural services network - AS has completed and will share draft response for comments before submitting; noted 4) ERYC registered list of electors - AS has confirmed receipt; noted 5) Wolds Way run - to be held over one weekend with a stop at Fridaythorpe on 13/14 Sept. Discussed possibility of offering any hospitality to participants. Agreed to ask the Church; noted 6) ERYC streetname bank - ERYC updating list of streetnames held for use on new developments. All asked to consider areas where new development may take place and any preferred names. It was agreed that: 	<p>JB</p> <p>AS</p> <p>AS All</p> <p>AS</p>

	Old farming names from the village be used eg , Bells Yard Duggelby Drive; Manor House Gardens or Mews, Monument View (and names of those who fell in WW1) , AS to return when all suggestions received	
1403.09	<u>Any other business</u> None raised	
1403.10	<u>Date of next meeting</u> Monday 7th April 7pm	
1402.11	<u>Close</u> The Chair closed the meeting at 8.15pm	