



FRIDAYTHORPE PARISH COUNCIL

fridaythorpecouncil@gmail.com

HR, CONDUCT & STANDARDS COMMITTEE

TUESDAY 23 FEBRUARY 2016
ABN Offices, Thixendale Road, 7.30pm

Minutes

Cllr D Scullane
Cllr S Halfpenny
Cllr G Rees

No other attendees were present.

Item	Detail	Actions
HR001	DS opened the meeting which commenced late at 8.25pm due to an overrun of a private meeting. There were no members of the public in attendance, and no apologies.	-
HR002	Cllrs Daniel Scullane, Glynis Rees & Susan Halfpenny were in attendance of the committee. SH proposed DS to be chairman. GR seconded. DS requested SH take the minutes due to the absence of the Clerk. Terms of Reference were read and accepted with amendments to be carried out by DS. DS proposed the document for approval and SH seconded.	DS
HR003	Confidential item	-
HR004	Following the resignation of Laura Waites (Clerk), there will be a vacancy from 1 March. Various possible advertising media were discussed. The vacancy is already posted on fridaythorpe.com It was discussed whether to include the whole job description in the vacancy notices or just a shortened version. The latter was decided with applicants received the full job description & person specification. SH to place the job advertisements.	SH
HR005	The following documents were proposed by DS and seconded by GR: 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911	-



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HR006	<p>DS, SH, GR applied to undertake Advanced Chairmanship Training as offered by ERNLLCA.</p> <p>GR will attend three sessions in Driffield. DS & SH will attend two sessions in Pocklington.</p>	-
HR007	<p>After discussion about its benefit to the parish council it was agreed to work towards achieving Local Council Awards Scheme Foundation status.</p> <p>It was agreed that the council is not eligible for Quality status or Quality Gold until 2019 and beyond due to the number of co-opted members.</p>	DS to contact NALC & ERNLLCA to confirm app.
HR008	<p>The next meeting will be held in May 2016 which will be after the Annual Meeting of the Parish Council, meaning the committees may change in membership.</p> <p>Provisional date has been set for 16th May 2016, 2000 (8pm).</p> <p>DS closed the meeting at 2205.</p>	DS to confirm